ANNUAL REPORT 2017-2018 BROADCASTING COMMISSION

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VISION

To be an innovative regulator that leads and facilitates the development and advancement of a dynamic electronic communications sector for the benefit of Jamaica and the Caribbean.

MISSION

Our mission is to ensure a successful national transition to a digital economy, using the empowering and liberating potential of technological innovation to encourage new forms of business, social, cultural and media development while protecting the people of Jamaica from potential abuses of communication and influence.

CORE VALUES

We guard against malicious, harmful and inappropriate content; we operate public education programs to build the capacity of youth, parents, guardians, teachers and the general public to detect and respond to harmful material; and we work with the media to encourage high standards and trustworthiness in journalism. Our specific responsibilities include:

- Implementing the Broadcasting and Radio Re-Diffusion Act
- Making and administering television and sound broadcasting regulations
- Evaluating applications for licenses and making recommendations to the responsible Minister
- Monitoring transmissions and the operations of licensees
- Receiving and investigating complaints about transmissions
- Conducting and commissioning relevant research
- Advising the Government on policy issues

OUR APPROACH TO REGULATION

We keep our operations under constant review to ensure that the regulatory framework for Jamaica is as lean, transparent, efficient and effective as possible, with the optimal mix of educational and advisory interventions, legal and economic tools, sanctions and positive incentives.

THE ROLE, COMPOSITION AND MANDATE OF THE BROADCASTING COMMISSION

The Broadcasting Commission (BCJ) is a body corporate established under **The Broadcasting and Radio Re-Diffusion Act (BRRA)**. It is the successor to the Broadcasting Authority, following the 1986 amendment of the BRRA, making the Commission the Caribbean region's most well established communications regulator.

The Commission's principal functions may be classified as:

- Advisory;
- Monitoring;
- Research/information-gathering;
- Administrative; and
- Legislative.

The prescribed advisory functions include the following areas of advice to the Minister:

- Whether or not a licence should be granted [S 11E (1)];
- The terms and conditions on which licences should be granted [\$ 16 (a) (i)];
- Whether a licence should be suspended or cancelled for non-compliance with the Commission's directives following a contravention of the licence [S 22]; and
- The allocation of broadcast time to programmes of Jamaican origin, performed by Jamaicans or programmes significant to Jamaica [\$ 16 (a) (ii)].

The **monitoring** powers and duties include:

- Monitoring the operations of licensees [\$ 16 (e)];
- Receiving and investigating complaints in relation to any matter under the BRRA
 [S 16 (f)];
- Establishing a system of monitoring transmissions by licensees [S 16 (d)];
- Requiring licensees to submit information relating to their programming and operations [S 17];
- Giving licensees written notice (copied to the Minister) of any contravention of licence, and requiring justification of the offending act and/or remedial action [\$ 20 (1)];
- Giving written notice to the Minister of any failure by a licensee to justify any offending act or take remedial action [\$ 20 (3)];
- Directing a licensee to transmit an apology for any action in contravention of its licence [S 20 (3)]; and
- In relation to political broadcasts, ensuring rights of reply under certain circumstances, and in general ensuring impartiality in political broadcasts [S 21].

The *information-gathering* duties include:

- Conducting surveys to ascertain whether matter transmitted or relayed by licensees is capable of being received in Jamaica [\$ 16 (b)]; and
- Undertaking, sponsoring or assisting in research on any type of operation regulated under the Act [S 16 (c)].

The **administrative** functions relate to:

- Processing all licence applications under the Act to determine whether prescribed requirements are satisfied [S 11E];
- Receiving application fees [\$ 11 F (2)];
- Receiving licence fees [\$11 G (5)];
- At the direction of the Minister, notifying licensees before licenses are suspended or cancelled that they have an opportunity to be heard by the Minister [\$ 22 (2)]; and
- Where a licence to provide STV service becomes void for non-performance, notifying the licensee and requiring the return of the licence [\$ 11G (7)].

The Commission's *legislative* power is to recommend regulations under the **Act**, after consultation with the Minister. Approval is subject to a negative resolution in the House of Representatives.

BOARD OF COMMISSIONERS

Commissioners are appointed by the Governor General after consultation with the Prime Minister and the Leader of the Opposition, pursuant to Section 1 of the First Schedule of the **Broadcasting and Radio Re-diffusion Act**. The appointments are for a period of five years.

The current Board of Commissioners was appointed effective November 1, 2016.

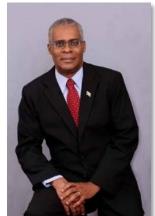
The following persons served during the period under review:



Professor Anthony Clayton, CD, Ph.D., M.A. (Hons.), FCAS, FTWAS

Professor of Caribbean Sustainable Development, Institute for Sustainable Development, U.W.I., Visiting Professor in the School of Engineering at the University of Surrey, Fellow of the Caribbean Academy of Sciences, and Fellow of the World Academy of Sciences.

Re-Appointed November 1, 2016. Appointed as Chairman



Dr. William Lawrence, D.B.A., M.S., B.Sc. (Hons.)

Strategic management consultant and Director of the Professional Services Unit at the Mona School of Business and Management, University of the West Indies.

Appointed November 1, 2016



Mr. Aldrick "Allie" McNab, OD, J.P.

Former broadcaster. Chief Executive Officer of Visual Vibe Limited. Prime Minister's representative on the University Council of the University of Technology, Jamaica.

Appointed November 1, 2016



Dr. Anna Kasafi Perkins, Ph.D., MPhil., B.A. (Theology)

A trained Theologian. Quality assurance and ethics professional. Currently the Senior Programme Officer, Quality Assurance, at the University of the West Indies, Mona Campus and an adjunct faculty member at St Michael's Theological College.

Appointed November 1, 2016



Ms. Nerine Small, M.B.A, LL.B., Cert. Legal Ed.

Attorney-at-Law

Specializing in corporate and commercial law

Re-Appointed November 1, 2016



Mrs. Patricia Sinclair McCalla, CD, M.A., M.Sc., B.Ed., Dip. Public Admin.

Retired public servant. Previously served as Chief Executive Officer of the Public Sector Transformation Unit in the Office of the Cabinet, Permanent Secretary, Chief Executive Officer of the National Environment and Planning Agency and Director of the Bureau of Women's Affairs.

Appointed November 1, 2016



Dr. Elaine Wallace, Ph.D., M.B.A.

Communications Specialist, Former Registrar at the University of Technology (UTECH)

Re-appointed November 1, 2016



Dr. Lloyd Waller, Ph.D., MSc., B.Sc.

Head of the Department of Government at the University of the West Indies, Mona Campus, and a Senior Lecturer in Human, Social and Political Behaviour.

Appointed November 1, 2016

EXECUTIVE STAFF & PRINCIPAL OFFICERS

The Commission is supported by a Secretariat, headed by the Executive Director, which has responsibility for its day to day operations. The executive staff members are:



Mr. Cordel Green, M.B.A., LL.M (Dist.), LL.B (Hons.), B.A. (Hons.); Cert. Legal Ed. Executive Director, Attorney-at-Law



Ms. Karlene Salmon, M.Sc., LL.B (Hons.), B.A. (Hons.), Cert. Legal Ed. Assistant Executive Director, Attorney-at-Law

There are also nine Principal Officers:

Ms. Stacy-Ann Allen , B.A., Registrar	Ms. Juliet Anderson, FCCA, M.B.A. Finance Officer	Mr. Donovan Campbell , M.Sc. Technical Officer
Mr. Don Dobson , B.A. Information & Public Relations Officer	Mrs. Jodi-Ann Jackson, M.Sc., B.Sc. Economist/Researcher	Mrs. Michelle Jones-Francis, B.Sc. Monitoring and Customer Service Manager
Mrs. Althea Nelson , M.Sc. B.Sc. Human Resource & Office Manager	Mr. David Rose , B.Sc. Systems Administrator/ Webmaster	Ms. Kedian Rose , B.A., Acting Registrar
Mrs. Nicole Walford, LL.B, B.A., Cert. Legal Ed. Legal Officer/ Corporate Secretary		

CHAIRMAN'S REPORT



The convergence of communication platforms has resulted in an exponential increase in the volume and variety of content available to consumers. News, communications, information, education and entertainment, home management and security, navigation and geolocated local facilities, business and commerce, medical monitoring, fitness tracking, simultaneous translation and many other services are all now just individual streams in an ocean of data that can be directed to the nearest convenient screen. Citizens can access both moderated

and largely unfiltered information through various devices and apps, and the flow and reach of content are no longer controlled or limited by infrastructure, device or geography.

This has in many ways been enormously empowering and liberating. Information flow has been 'democratized', as ordinary people can now be both consumers and creators of content. Many of the first reports from war zones and disasters are now from citizen journalists, Facebookers, Tweeters, bloggers and vloggers.

However, it has also become clear that the digital world brings with it many serious problems which we have not yet learned to manage or control. There have been a number of distressing cases, for example, where children and young adults have become vulnerable to cyberbullying, revenge porn, internet addiction disorder and other forms of problematic internet use. Some young people have been induced to commit suicide as a result of cyberbullying and grooming by predators. Organized crime has been quick to see the potential of social media; cybercrime is now valued at US\$6tn/year, of which US\$1.5tn/year is 'platform criminality' that uses trading and social media sites for trafficking narcotics, trading in counterfeit goods, money-laundering and tax evasion. Terrorist networks now use social media to recruit disaffected youth and disseminate harmful information; between August 2016 and May 2017 Islamic State put up 54,000 websites explaining how to construct improvised explosive devices. Fake news has become a major global problem; over thirty countries have now reported organized attempts to influence election outcomes with fake news, while malicious postings on Facebook and WhatsApp have been used to inflame ethnic and religious tensions in India, Indonesia, South Africa and other countries and have resulted in a number of murders.

As the population shifts to online sources, the traditional media have rapidly become less profitable as advertising has migrated along with the eyeballs. Many newspapers have closed, other media houses are being pushed into mergers or desperately trying to find new sources of revenue in order to survive. As their profitability has eroded, all but a few are losing much of their primary news-gathering and fact-checking capacity, and some are now just pulling their news off the web in a process that has become self-referential. This is making it increasingly difficult for many people to distinguish between fake news, internet gossip and reliable sources of news and information.

The diminution of authoritative and independent sources of news means that many people now obtain their information from closed loops of like-minded people in the same social media groups, which encourages political tribalism and more extreme views, increases vulnerability to fake news and manipulation via social media, and thereby starts to undermine the basis of tolerance that is the foundation of democracy and participation in society.

It is therefore now essential that all citizens are prepared for living and working in the radically different digital society and economy. Only a digitally-literate citizen will be able to recognize when there has been an infringement or misuse of personal information; detect media manipulation via, for example, botnet operations; detect penetration of social media by terrorist or criminal networks; and guard against malicious, harmful and inappropriate content. Similarly, only a digitally-literate citizen can fully utilize the empowering and liberating potential of technological innovation to create and share information for knowledge building, learning, development and economic activity.

The transition to a digital society and economy is the platform for an even more profound shift, the 'Fourth Industrial Revolution', which involves the integration of artificial intelligence, robotics, nanotechnology, 3D printing, bioinformatics and other technologies. This is already driving a global transformation of social and economic systems. Automation could replace most current forms of employment over the next three decades, while a comprehensive, integrated digital ecosystem will become the primary determinant of competitiveness. Jamaica cannot afford to remain in the slow lane of this transformation.

The Broadcasting Commission is therefore committed to building digital literacy in Jamaica. Our regulatory philosophy is that all interventions must be lean, transparent, efficient and effective,

content-focused and technology-agnostic. Our toolkit now includes a mix of sophisticated educational and advisory interventions, as well as the traditional sanctions, and we are developing more flexible models of light, cost-effective influence. For example, the Commission has been actively involved in the development of media and digital literacy tools since 2010, and has championed the Schools' Outreach and Adult Digital Literacy programs. Between April 2017 and March 2018, the Commission engaged over 4,500 students and adults on the opportunities and challenges in a digital economy and society.

During the year, the Broadcasting Commission continued to develop capacity in this area, and won two Gold Muse awards in the International Muse Creative Awards Competition for 2018 for digital literacy advertisements. One of these was for the 'Pinchy Dead' video, which was created for online dissemination and has also been adapted for local FTA TV. The video is one of the first in the world to be developed by a content regulator to address the global problem of fake news, and encourages online users to be more careful when consuming and sharing content online. The video has received rave reviews from critics, newscasts and the wider public. It was viewed on social media over 2 million times and shared over 8,000 times within the first month of release. The other award was for the BCJ's 'Ordinary People' video, which is designed to remind parents and responsible adults that young people are now accessing content across multiple devices. It is a wake-up call for greater parental responsibility and guidance¹.

Conclusion

The media and communications landscape has dramatically transformed over the last decade, and even more extensive and profound changes lie ahead. A vast new array of opportunities is opening up, with tremendous potential benefits for Jamaica. Sadly, it is also true that evil never sleeps; new forms of crime, terrorism, political manipulation and malice have already emerged in the digital world, and will be quick to move into any undefended spaces.

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Ordinary People - https://museaward.com/winners/5/599/1530

¹ The 2018 Muse competition included a very strong field of entries from 37 countries: Argentina, Australia, Belgium, Brazil, Canada, China, Croatia, Denmark, France, Germany, Guatemala, Hong Kong, Hungary, Iceland, India, Iran, Ireland, Italy, Jamaica, Kenya, Malaysia, Mexico, Netherland, New Zealand, Poland, Portugal, Russia, Singapore, Spain, Sweden, Switzerland, Taiwan, Turkey, Ukraine, United Arab Emirates, the United Kingdom and the United States. The winning creative pieces from the Commission may be viewed via the following links: Pinchy Dead - https://museaward.com/winners/5/518/1531

The primary goal of the Broadcasting Commission of Jamaica, therefore, is to support Jamaica's transition to a digital society and economy by facilitating the positive changes, and guarding against and mitigating the abuses. This goal is summarized in our mission statement, which is as follows:

"To ensure a successful national transition to a digital economy, using the empowering and liberating potential of technological innovation to encourage new forms of business, social, cultural and media development while protecting the people of Jamaica from potential abuses of communication and influence. We guard against malicious, harmful and inappropriate content; we operate public education programs to build the capacity of youth, parents, guardians, teachers and the general public to detect and respond to harmful material; and we work with the media to encourage high standards and trustworthiness in journalism".

Professor Anthony Clayton, C.D.

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Chairman

EXECUTIVE DIRECTOR'S OVERVIEW OF PERFORMANCE: 2017-2018



During the 2017-18 fiscal year, we achieved most of our objectives. Areas of weak performance were those dependent on actions outside of our control. In particular, the planned expansion of our content monitoring capabilities has been delayed, because it requires the additional physical space in the BCJ's new headquarters building. We have been waiting for a long time for the necessary approval to commence the refurbishing work on the new building, but the approval process has been convoluted, slow and costly. We are hopeful that the process will end in the next financial year.

It has also been challenging to operate in a fast-changing broadcasting and content environment with an increasingly outdated legal framework. This situation still persists, in spite of extensive consultations, policy advice and recommendations for reform from the BCJ over the last nine years.

We are particularly proud of our performance in the area of Digital Literacy. The BCJ is now internationally recognized as providing intellectual leadership in this area, as well as in several other complex policy and regulatory issues involved in the transition to the digital economy and society.

The Strategic Objectives, programmes, major tasks, achievements and constraints are set out in the tables and graphs below:

STRATEGIC OBJECTIVES 2017-2018

- 1. To be a Responsive, Evidence-based, and Innovative Regulator
- 2. To Facilitate Industry Competitiveness and Viability
- 3. To Build Internal Capacity
- 4. To Improve Access to Content
- 5. To Protect Vulnerable Citizens and Promote Digital Literacy

Rating Code	Evaluation Score for actual results
Surpassed performance standards; Excellent	95 -100
Met performance standards; Very Good or above average	75-94%
Average to Good; some improvement is required	50-74%

STRATEGIC OBJECTIVE #1: TO BE A RESPONSIVE, EVIDENCE-BASED, AND INNOVATIVE REGULATOR Overall Performance Score: 100%

PLANNED PROGRAMIV	ES MAJOR TASKS	ACHIEVEMENTS	COMMENTS
1 Comprehensive Communication Strategy	■ Industry Confabs	 June 6, 2017 - Westmoreland & Hanover (cable rezoning). June 20, 2017 - St. Catherine & Kingston and St. Andrew (cable rezoning). June 27, 2017 - Clarendon & Manchester (cable rezoning). October 4, 2017- Broadcast media practitioners (Future of Media Regulation). 	Two confabs were planned but it became necessary to convene four confabs in the financial year.
	Biennial Public Consultations	 Consultations on Institutional Framework for Media Regulation in the Digital Age: ✓ April 6, 2017 - Prime Minister and Minister of Education, Youth & Information. ✓ June 20, 2017 - Leader of the Opposition and Members of the Shadow Cabinet. ✓ July 6, 2017 - Gleaner Editors' Forum ✓ September 15, 2017 - Experts in child psychology, health, welfare and 	Broader consultations with the public deferred pending policy/high level consensus on regulatory model for the digital age.

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
	■ Conduct Electronic Media/ Advertising and Social Media Campaigns	 ■ Media/Advertising Campaign developed and implemented: ■ Electronic Media Campaign: "Pinchy Dead" video completed and released via Facebook, primetime free to air television and the cinemas.* Two new 60-second videos developed on parental responsibility and use of controls on devices — i) 'Ordinary People'; and ii) 'The Delivery Room (featuring I-Cat)'; released in February and May (for Child Month), respectively. 'Ordinary People' and 'Pinchy Dead' entered in the 2018 Muse Creative Awards and won Gold Awards.** ✓ Additional rotation of 'Little People', 'Anti-Payola Barnyard'(animated), 'Be Careful Who You Let into Your Home' and anti-piracy/copyright infomercials on broadcast television. ■ Social Media: ✓ a) Facebook 	*The video encourages online users to be more careful when consuming and sharing content online. Between its release on October 13 and October 26, 'Pinchy Dead' received over 982,917 views, reached over 1,836,586 people in 190 countries and generated 400 comments. **The Muse Creative Awards jury panel includes 46 renowned, experienced judges from 20 countries representing leading companies in the creative and digital industry and professionals from such power brands as Guinness World Records, Leo Burnett, Grayling, DMG, McCann Worldgroup and Hewlett Packard. Other entries submitted were from brands such as Porsche, National Geographic, Marvel, Fox Networks, Siemens and Mastercard, from 37 countries: Argentina, Australia,
		 Fan base increased to 42,842 at March 31, 2018; the most popular age group being 18-24. ✓ b) Instagram ✓ Followers increased to 1,028. ✓ c) Twitter 	Belgium, Brazil, Canada, China, Croatia, Denmark, France, Germany, Guatemala, Hong Kong, Hungary, Iceland, Portugal, Russia, Singapore, Spain, Sweden, Switzerland, Taiwan, Turkey,

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		 @mybcjamaica's followers increased to 2,773; total of 16,334 impressions. 	Ukraine, United Arab Emirates, UK, and USA.
	■ BCJ Biennial Conference* on Regulatory Convergence and Institutional Reform	 June 21-22 - Joint CARICOM - United States Public-Private Sector Stakeholder Seminar and Dialogue on Broadcast Licensing and Enforcement in a Converging World (lead organisers BCJ, CARICOM, USTR).** November 21-22 - BCJ hosted the Commonwealth Digital Broadcasting Caribbean Forum on Digital Television Switchover (lead organisers BCJ and the Commonwealth Telecommunications Organisation (CTO)). *** 	*One major conference was planned but the BCJ executed two. ** Participants included the Counsel for Policy and International Affairs, US Copyright Office, USTR Representative for the Caribbean and Latin America, policymakers Caribbean Regulators, US Content Providers, Collective Management Organisations, and Broadcast and STV licensees. ***Speakers and participants from the commonwealth and USA, including FCC, BBC, ITU, CBU, Caribbean Association of National Telecommunications Organisations (CANTO), and Advanced Televisions Systems Committee (ATSC).

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
Research Programme	 Dipstick survey on impact of public education/media literacy. 	Dipstick surveys conducted at 13 Schools: Covenant of Mercy (Alpha); Holy Childhood High School; Girl's Brigade Summer Camp; Kingston Technical High School; Wolmer's Boys School; Wolmer's Girls Career Day; Tivoli Gardens High School.; Gaynstead; Yallahs High School; Jamaica College; Foga Road High School; Pembroke Hall High; and St. Jago High School.	Data collated and analysed for use in BCJ presentations and publications (first earmarked for UTECH Digital Conference in May 2018).
	■ "Must-Carry" Rule	 Research and report completed. 	Submitted to Commission Strategic Planning Retreat in October.
	TechnologyForecasting	 Research and report completed. 	Scheduled for Policy and Strategy Committee consideration in May.
	 Longitudinal study on the impact of media on children's behaviour 	■ Final report completed.	Data collated and analysed for use in BCJ presentations and publications (first earmarked for UTECH Digital Conference in May 2018).
	 Global case studies on Single Regulator 	 Research and report completed. 	Informed recommendations submitted to Minister in November 2017.
	Report on Global Practice – Universal and Affordable	Research and report completed.	Final report and recommendations to be considered by the Policy and Strategy Committee in April 2018.

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
	Access to High Value Content		
	 Regulatory Treatment of Small Cable Operators 	Research completed and final report submitted by UTECH June 2017.	Informed proposals for reform of fees and fee structure (tiered approach) submitted to Minister in January 2018, along with proposals for rezoning.
	 Framework for establishment of BCJ Research Institute 	Exploratory meetings held UWI IGDS in January 2017, but decision taken subsequently not to pursue a framework agreement, rather treat with various institutions and researchers separately as necessary.	Seven research concept papers received; to be considered for shortlisting and inclusion in 2018/2019 research programme.
3 Statutory Reports	■ Conduct Internal and External Audits* and submit Statutory Reports per schedule.	 Internal and External Audits completed. All MoEYI Reports submitted (monthly and quarterly). All MoFP Reports submitted (monthly, quarterly and half yearly). All OCG reports submitted (quarterly). Annual Report 2016-17 completed and submitted July 2017. Annual Financial Audit Report for 2016-17 approved by the Board and submitted with the Annual Report. 	* Reports submitted to Audit Committee and Board (no significant adverse findings).
4 Operational and Strategic Plans and budget	 Strategic Planning Retreat held Strategic Plan developed 	 Strategic Planning Retreat held October 26-29, 2017. Strategic Plan 2018-2021 (including Operational Plan 2018-19, Procurement Plan 	

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
			and budget) completed and submitted to government within required timeline.	
5	Fit for purpose Regulation	 Legislative review including fit for purpose regulations 	N/A	 Awaiting GoJ legislative and policy decisions on DSO, Tiered Regulation, Specialised Content Regulator/Converged ICT Regulator, and proposed amendments to BRRA and TSBR.
6	Industry Standards Training	 Technical Standards Training Content Standards Training 	 Technical Standards Training: ✓ February 7, 2018 - Workshop on the Future of Cable* held in collaboration with the Society of Cable Telecommunications Engineers (SCTE) and the International Society of Broadband Experts (ISBE); Content Standards ✓ October 4, 2017 - training and refresher with broadcast media practitioners. ✓ January 17, 2018 – orientation of new Programmes and Production staff at TVJ. 	*Led by Senior Director, SCTE/ISBE, covering: network capacity and reliability utilizing technologies such as passive optical networks (PONs) and distributed access architectures (DAA); IP video, carrier grade Wi-Fi, wireless, and the Internet of things (IoT); and virtualization, cybersecurity and software defined wide area networks (SD-WAN). Attended by over 50 persons from the STV, broadcast and academic sectors.

STRATEGIC OBJECTIVE #2: TO FACILITATE INDUSTRY COMPETITIVENESS AND VIABILITY Overall Performance Score: 92%

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
1	1 Digital Switchover (DSO) Project	■ Facilitate meetings of the DSO Committee and the implementation of committee action plan	 Technical Sub-Committee report on ITU road map and implications completed April 7, 2017. DSO Snapshot 2003-2017 report prepared for Committee, April 10, 2017. DSO National Steering Committee meeting convened June 1, 2017. DSO Business Model & Executive Committee established and convened March 18, 2018. DSO National Steering Committee meeting convened March 18, 2018. 	Final decisions on the switchover date and technology standard to be taken in July 2018.
		 Project Management Unit (PMU) established within agreed timescale. 	N/A	Rescheduled to Q4 2018-19; awaiting final decision on DSO date and technical standard.
2	STV Re-zoning and Digital mapping	 Finalization of STV rezoning and digital mapping reports. 	 Recommendations on rezoning submitted to Minister in January 2018. NLA deliverables being re-scoped to finalise new zone descriptions and coordinates for digital use. 	
3	To support local content production.	 Proceeds of financial sanctions remitted to Content Fund. 	N/A	Pending amendment of legislation to implement financial sanctions and establish the Content Fund.

STRATEGIC OBJECTIVE #3: TO BUILD INTERNAL CAPACITY Overall Performance Score: 94%

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
1 Review of administrative and regulatory processes	 Business process review (BPR) recommendations implemented. Reclassification and Market salary review conducted and recommendations made. 	 Recommendations on BPR, reclassification and market salary review submitted to MoFP. Meeting held on January 19, 2018 with the Corporate Strategy and Development Branch (CSBD). Additional data provided to CSBD January 31, 2018. Desk audits conducted by the CBSD in March 2018. 	Awaiting MoFP decision.

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
Human Capacity and	■ Training Plan	Training, Succession and Welfare plans	
Talent Management	developed and	implemented.	
	implemented	 Training covered a range of disciplines and 	
	Succession plan	topics, including:	
	developed and	✓ Corporate Governance	
	implemented	✓ Digital Transformation in Government	
	Staff welfare plan	✓ Digital Literacy	
	developed and	✓ Social Media for Communication	
	implemented	✓ Cybersecurity and Legal Issues	
		✓ Policy Formulation	
		✓ Preparing Cabinet Submissions	
		✓ Workplace Violence	
		✓ Conflict Management & Resolution	
		✓ Review of OSHA Act	
		✓ Research Coaching for Employee	
		Engagement	
		✓ Business decisions that lead to	
		challenges at the IDT	
		✓ Continuing Legal Education	
		✓ Event Planning	
		✓ Performance coaching	
		✓ Middle and Administrative	
		Management	
		✓ Payroll management	
		✓ Advertising & Marketing Law	
		✓ Facilities Management	
		✓ Defensive driving	
		✓ Workplace Accident reporting	
		techniques	
		✓ Public Speaking	
		✓ Corporate Health & Wellness	
		✓ Organizational Development	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		✓ Auditing and Accounting	
		✓ Regulatory Impact Analysis	
		✓ Conduct of disciplinary hearings	
		✓ Performance Maximizing Leadership	
		✓ Leadership skills	
		✓ Strategic Management	
		✓ Industrial Relations	
		✓ CISCO Certification	
		✓ Taxation	
		✓ Broadcasting Technology Futures	
		✓ Broadcasting and Communications	
		Regulation	
		✓ Exponential Technologies and	
		Disruption	
		Local, Regional and Global Affiliations:	
		✓ Small Nations Regulatory Forum	
		(SNRF)	
		✓ Inter-Regulators Forum (IRF),	
		International Institute of	
		Communications (IIC)	
		✓ Jamaica National Commission for	
		UNESCO	
		✓ Inter-Governmental Council,	
		Information for All Programme (IFAP),	
		UNESCO	
		✓ Violence Prevention Alliance	
		✓ National Food Industry Task Force	
		✓ National Values and Attitudes	
		Committee	
		✓ National Digital Switchover Steering	
		Committee	

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
3		Service Level	 ✓ Election Centre, Electoral Commission of Jamaica (ECJ) ✓ Legal Committee for IEEE Global Initiative for Ethical Consideration in Artificial Intelligence and Autonomous Systems ✓ Public Media Alliance ✓ Society for Human Resource Management ✓ Library and Information Association of Jamaica (LIAJA) 	Deferred to 2018-19 Operational
·		Agreement (SLA) defined, benchmarked and agreed.		Plan for inclusion in automated process project.
4	Establishment of New Headquarters	 Complete refurbishing works Implement property management and security plans 	N/A – Awaiting Cabinet approval.	 NCC approval granted February 12, 2018. NWA draft Cabinet Submission submitted to Permanent Secretary, MoEYI on March 29, 2018. The refurbishing project has experienced delays occasioned by procurement processes. Property management and security continue to be provided pending the completion of the refurbishing project.

PLANNED I	PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
				 Lease of adjacent parking area continues.
5 Implements Technology designs.	etion of / Cybersecurity	Establish Network/ Technology/ Cybersecurity plan.	 Plan implemented ✓ RFP for upgrade of database closed on July 24, 2017. 3 bids received (subsumed in business processes automation project for 2018-19). ✓ Equipment acquired for internal audio visual capacity (to reduce outsourcing). ✓ New Firewall (Barracuda NextGen F80) installed. ✓ Procurement for Cybersecurity and Risk Mitigation assessment completed. 	Stress testing by Symptai Consultants to begin Q1 2018-19.

STRATEGIC OBJECTIVE #4: TO IMPROVE ACCESS TO CONTENT Overall Performance Score: N/A

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
1	Implemented Directives, Regulation and Terms of Licenses to ensure access for persons with special needs including close captioning, Secondary Audio Programming (SAPs), screen crawlers, communication in times of	 Regulatory Standards prescribed for Special Needs Access 	N/A . To be addressed as part of Digital Television Switchover.	 Technical solutions identified by TVJ and CVM to improve access for persons with disabilities. The Jamaica Council for Persons with Disabilities submission on costs for provisioning sign language services to broadcasters. Costings to be finalized and RIA to
	disasters			be completed in Q1 of 2018-19.

STRATEGIC OBJECTIVE #5: TO PROTECT VULNERABLE CITIZENS AND PROMOTE DIGITAL LITERACY Overall Performance Score: 98%

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
1	Monitoring Centre	 Develop monitoring Centre plan and establish Monitoring Centre 	N/A	 Monitoring Centre contingent on approval for establishment of new HQ.
2	Content Monitoring	 Implement content monitoring plan 	■ Traditional Media ✓ 19 radio stations (national and regional) and 2 Free-to-air TV stations monitored 8 hours per day. ✓ Quarterly Reports on Monitoring and Compliance approved and published. ■ New Media ✓ Discussions initiated in October 2017 with Facebook* on collaboration to monitor and manage problematic/harmful Jamaican content on Facebook and Whatsapp. ✓ Digital literacy material exchanged between BCJ and Facebook for review. ✓ Further discussions on co-regulatory collaboration scheduled with Facebook for May 2018. ✓ Online consultations initiated with Google** in March 2018 on a collaborative response to emerging risks such as internet addiction	** Gabriel Recalde, Google, Manager Central America and the Caribbean, Public Policy and Government Affairs

	PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
			disorder and other problematic internet use. ✓ Opportunities being explored for BCJ involvement in Google's Trusted Flagger Programme (follow-up scheduled for Q1 2018-19).	
3	Digital Literacy programme	 Revise, update and implement VDLA. Develop promotional plan for VDLA. Revise and implement Children's and Adult Media/Digital Literacy Plan (including pre- and post-awareness assessment tools). 	 Virtual Digital Literacy Academy (VDLA) plan developed and implemented ✓ Proposal-writing expertise engaged. ✓ Funding proposal submitted to UNESCO Participation Fund Programme in February 2018. ✓ Proposal for partnership with UNESCO Caribbean office completed in March 2018 for finalization and submission in Q1 2018-19. Schools' Outreach: ✓ May 12, 2017 - Old Harbour High Approximately 100 3rd form students ✓ May 26, 2017 - Holy Rosary Primary Approximately 120 grades 5 and 6 students ✓ May 26, 2017 - UNESCO Club Coordinator Workshop Approximately 50 young leaders ranging from 10 - 24 years. ✓ June 6, 2017 -Mannings Hill Primary Approximately 80 grade 6 students 	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		✓ June 15, 2017 - PBCJ Youth Consultation Approximately 50 young persons/youth leaders aged 18 − 25. ✓ June 28, 2017 - Supreme Prep School Approximately 25 children along with parents and caregivers. ✓ July 7, 2017 - Kingston Church of the Open Bible. Approximately 40 persons (mostly teenagers and young adults) ✓ July 24, 2017 - Pacesetters Summer Camp, St. Mary (operated by the United Church in Jamaica & the Cayman Islands) Approximately 160 teenagers. ✓ August 17 , 2017 - Girls' Brigade Summer Camp (Knox Community College, Cobbla Campus). Approximately 25 teenagers. ✓ August 25, 2017 - Manpower & Maintenance Services GSAT Awards. Approximately 25 students and their parents and care-givers. ✓ September 4, 2017 - Alpha Convent of Mercy. Approximately 320 1st formers. ✓ September 29, 2017 - Holy Childhood High Approximately 320 5th formers. ✓ October 6, 2017 Wolmer's Boys Approximately 120 6th formers ✓ October 11, 2017	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		Clarendon College (Boys' Empowerment Day) Approximately 700 1st - 6th formers ✓ October 12, 2017 Kingston Technical Approximately 250 5th formers ✓ November 3, 2017 National Child Month Committee Youth Forum Approximately 300 students from high schools located in Kingston & St. Andrew, St. Thomas, St. Catherine & Clarendon ✓ November 10, 2017 Wolmer's Girls (Career Day) Approximately 250 3rd form students ✓ November 17, 2017 Tivoli Gardens High Approximately 200 5th form students ✓ January 8, 2018 Godfrey Stuart High School, Westmoreland. Approximately 300 students, parents, teachers and caregivers. ✓ January 26, 2018 Gaynstead High Approximately 100 5th form students ✓ January 31, 2018 Yallahs High Approximately 100 5th form students ✓ February 9, 2018 Foga Road High (Clarendon) Approximately 100 5th form students ✓ February 19, 2018	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		Jamaica College (St. Andrew) Approximately 300 3rd form students ✓ March 2, 2018 Pembroke Hall High (St. Andrew) Approximately 200 5th form students ✓ March 9, 2018 St. Jago (St. Catherine) Approximately 300 3rd form students ✓ March 21, 2018 Devon Pen Primary (St. Mary) Approximately 50 students ■ Adult Media/Digital Literacy ✓ April 2017 - 'Connectivity, Convergence and Disruptive Technologies' at the monthly meeting of the Kiwanis Club of West St. Andrew;	
		✓ June 21-22 - Joint CARICOM - United States Public-Private Sector Stakeholder Seminar and Dialogue on Broadcast Licensing and Enforcement in a Converging World. Approximately 80 policymakers, regulators, US Content Providers, Collective Management Organisations, and Broadcast and STV licensees; ✓ July 11, 2017 - Monthly assembly of Junior Chamber International, St. Andrew chapter. Approximately 25 young adults;	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		✓ August 22, 2017 - Presentation on	
		Jamaica's DSO, Caribbean	
		Broadcasting Union 48 th Annual	
		General Assembly;	
		✓ November 20, 2017	
		-Keynote Address – The Digital	
		Playground: Who's on Duty at Office	
		of the Children's Advocate's launch of Social Media Manuals;	
		Social ivicula ividiluals,	
		✓ November 20, 2017	
		-Guest lecture UTECH Media Ethics	
		Class – Regulation in the Digital Age;	
		Approximately 100 students;	
		✓ November 21, 2017 Commonwealth	
		Digital Broadcasting Caribbean Forum	
		on Digital Television Switchover.	
		Approximately 80 regulators,	
		academics, policy makers and media	
		practitioners from the Commonwealth	
		and the US;	
		✓ February 8, 2018	
		Information session on Digital	
		Switchover at UTECH - approximately	
		75 faculty/staff and students;	
		✓ February 27, 2018	
		Joint Select Committee on Data	
		Protection Act 2017;	
		✓ March 1, 2018	

PLANNED PROGRAMMES	MAJOR TASKS	ACHIEVEMENTS	COMMENTS
		Caribbean Advertising and Marketing Law Seminar — approximately 60 legal and marketing professionals; ✓ March 6, 2018 Guest Lecture on Laws Related to the Broadcast Media, undergraduate CARIMAC class on Media Ethics and Legal Issues. Approximately 50 attendees; ✓ March 15, 2018- World Consumer Rights Day Seminar and Mini-Exposition. Approximately 100 attendees.	
Promotion of disaster broadcast standards	 Participate in ODPEM communication committee. 	 January 25, 2018 stakeholder consultation on emergency broadcast framework. February 21 and March 16, 2018 workshops on Draft MOU for the operation of the National Emergency Broadcast System. * 	* The MOU intended for GOJ/ODPEM and broadcast and STV Licensees to govern emergency broadcasts; implementation Q1 2018-19.

OPERATIONAL HIGHLIGHTS

PUBLIC EDUCATION & CONSULTATIONS

Industry Consultations

Stakeholder engagement continues as a priority for the Commission. This was once again demonstrated through the hosting of a series of confabs and consultations, where a range of regulatory and industry matters were discussed. Topics examined included: Broadcast Licensina and Enforcement in Converging World, Content Universe and



Regulation in the Digital Age, Content Regulation - 'Next Generation' Issues and Solutions, Digital Switchover, and the Future of Cable TV.

The Commission partnered with the Commonwealth Telecommunications Organisation (CTO) to host the Commonwealth Digital Broadcasting Caribbean Forum, and with the support of the Society of Cable Telecommunications Engineers (SCTE) and the International Society of Broadband Experts (ISBE), hosted the Future of Cable TV workshop. The Commission also held consultations with experts in child development, psychology, sociology and criminology as part of its efforts to develop a modern framework for media regulation in Jamaica, taking into consideration emerging opportunities and challenges of the digital age.



Schools' Outreach

Over 4000 students from 25 primary and secondary institutions across the country were engaged on opportunities and challenges in the digital society. Schools visited included Devon Pen Primary, Holy Rosary Primary, Mannings Hill Primary, Foaa Road High, Kinaston Technical High, Convent of Mercy Academy (Alpha High),

Holy Childhood High, Clarendon College, Wolmer's Boys, Old Harbour High, Tivoli Gardens High, Jamaica College, St. Jago High, Pembroke Hall High and Yallahs High.

Digital Literacy & Awareness – Adults



World Consumer Rights Day Seminar & Mini-Exposition

Building on the success of the previous year, the Commission continued to expand its digital literacy programme for adults. A total of nine presentations were made to parent-teacher associations, tertiary institutions, religious organisations, government organisations, corporate entities, service clubs and other civil society partners.

Digital Switchover Information session at University of Technology, Jamaica



Media Campaign

The Commission produced two new advertisements, 'Pinchy Dead' and 'Ordinary People' as part of its ongoing media literacy and digital awareness programme. The advertisements went on to receive two Gold Muse awards in the International Muse Creative Awards Competition for 2018.



Image taken "Ordinary People".

"Pinchy Dead", addresses the problem of fake news, and encourages online users to be more careful when consuming and sharing content online. The video has received rave reviews from critics, newscasts and the wider public. It was viewed on social media over 2 million times and

shared over 8,000 times within the first month of release. Image taken from "Pinchy Dead".

Broadcasting Commission Wants Safeguards Under Data Protection Bill



"Ordinary People" is designed to remind parents that young people are now accessing content across multiple devices. It is a wake-up call for greater parental responsibility and parental guidance.

Media Coverage

Public focus on the Commission's work remained high aided by numerous news stories, letters to the editor, captioned photos, social media posts, journal

articles and current affairs programmes on radio and television.

BCJ Keen On Digital Media Literacy





Social Media

Social media continues to be an important medium of communication for the Commission. Our **Facebook** fan base increased from 27,109 fans to 42,842 fans and our posts consistently generated many likes, comments and shares. For instance, in August, the 86 posts that were

Broadcasting Commission-Jamaica about 6 months ago · • • • Did you get the News about Fake News?

Did you get the News about Fake News?

Like Comment Share Share

made generated 7,857 reactions, 2,072 comments and 407 shares. *Twitter* followers increased from 2,163 to 2,773 and our *YouTube* channel gained 98 net subscribers (subscribers gained minus subscribers lost) and generated 63,377 new views. We ended the year with 1,028 followers on *Instagram*.





RESEARCH

Evidence-based decision making is a priority for the Commission. Research projects were undertaken to undergird regulatory decisions.

The research topics and projects for the period encompassed:

- 1. Tiered-regulatory model for the STV Sector
- 2. Cable rezoning;
- 3. Technical Standards for special needs access.
- 4. Global anti-siphoning provisions.
- 5. The Impact of Media Content on Children's Behaviour;
- 6. Technology Forecasting
- 7. Electronic media metadata:
- 8. Review of the "must-carry rule"; and
- 9. Dipstick surveys at Media/Digital Literacy presentations
- 10. Analysis of the Jamaican Broadcast Sector
- 11. Analysis of the Jamaican STV Sector

The Commission also provided data for reports published by various entities including:

- 1. Ministry of Science, Energy and Technology
- 2. Kora Management
- 3. Planning Institute of Jamaica
- 4. GOJ's Information Division

LEGAL & LICENSING MATTERS (NEW, RENEWAL & VARIATION)

Licensing

Between April 1, 2017 and March 31, 2018, one (1) Subscriber Television (STV) licence applicant and one (1) broadcast radio licence applicant were granted licences on the recommendation of the BCJ². A second application for a commercial radio broadcast licence was still being processed as at the end of the fiscal year.

Two (2) subscriber television licences were renewed³ and one varied to add zones in Kingston and St. Andrew.⁴ While two (2) limited-area radio broadcasters had their licences renewed and in one case, the service was also expanded to sections of Middlesex and Cornwall⁵.

Change of Ownership & Control

During the period, one broadcaster sought and obtained approval for change of management control.⁶

Legislative Matters

During the year under review, the Commission continued its consultations with the Ministry of Education, Youth and Information and relevant stakeholders for amendments to the **Broadcasting and Radio Re-diffusion Act** and the **Television and Sound Broadcasting Regulations**.

The Commission also made a submission to the Joint Select Committee of Parliament on the Data Protection Bill.

Statutory Reports

All Statutory Reports, including the Annual Report and Audited Financial Statements, were submitted within the required timeline.

Procurement

The Commission's Procurement Committee provided oversight of procurement activities. All Quarterly Contract Awards reports were submitted, on time, to the Office of the Contractor General (OCG) in accordance with government policy.

² JACS Cable Limited on June 22, 2017 and S & B Communications Ltd. (CREST FM) on June 16, 2017.

³ Cable One Jamaica Limited on May 24, 2017 and Santastic Cable Systems Limited on December 17, 2017.

⁴ CTL Limited expanded coverage to include 15 zones in Kingston and St. Andrew.

⁵ Tarrant Baptist Church (TBC FM) renewed and expanded service to the counties of Middlesex and Cornwall on June 6, 2017.

⁶ Western Broadcasting Services Limited transferred control to Cornwall Broadcasting Company Limited.

HUMAN RESOURCES & FACILITIES MANAGEMENT

Facilities and Fleet Management

The Commission's vehicles were serviced in accordance with the maintenance schedule and kept in proper working condition.

The design for our new Head Office was approved by the Commission in September 2016. As at the end of the fiscal year, the Commission was still awaiting final Government approval to engage a contractor and begin refurbishing work.

Fleet and other assets were insured and all premiums paid-up for the period.

Human Capacity Development

The Commission continued to build internal human capacity. This was accomplished with training through various international courses and seminars held in Thailand, Antigua & Barbuda, and the United States. Locally, members of staff participated in Leadership Development, Microsoft Office, Supervisory, and General Management courses.

During the year members of staff participated in the Sagicor Sigma Corporate Run and team building activities were held throughout the year to engage and motivate staff.

TECHNICAL MATTERS

Broadcasting

During the period under review, there were twenty seven (27) broadcast radio licensees, eighteen (18) providing island-wide services and nine (9) providing limited area services. There were three (3) island wide broadcast television stations, each utilizing an average of eight (8) transmitter sites to achieve coverage.

Tables 1 - 3 in Appendix D list the broadcast radio, TV and STV licensees currently licensed to operate in the country.

Subscriber Television (Cable)

Fifty-one (51) subscriber television operators held licences for the provision cable TV services across the island.

During the period, the number of STV operators that operated a fully digital system increased by four (4), up from thirty (30) the previous year. Four (4) operators were providing the service by utilizing a mix of analogue and digital platforms. However, these operators have begun the process of transitioning to fully digital systems. The remaining nine (9) operators were still providing service via analogue systems, with two (2) of this number operating addressable systems.

Table 4 in Appendix D provides information on the types of systems employed by each cable operator.

Re-zoning Project

Field activities for the rezoning project which was launched in the preceding period were completed for all parishes. Consultations were also held with the small and medium-sized STV operators. Based on the data collected and the consultations held, the Commission determined that the existing two hundred and forty three (243) cable zones would be condensed into thirty five (35) more economically viable zones. The Commission is currently engaged in the process of generating new zone descriptions and maps to establish the new zones and apply them to existing and new licences.

MONITORING, COMPLIANCE & CUSTOMER SERVICE

Contacts with the Commission

Three hundred and seventy-three (373) contacts with the public were recorded for the period under review. This represents a ten percent (10%) decrease over the previous year. The information received from these contacts led to twenty-three (23) investigations which resulted in the issuing of thirteen (13) Notices of Breach to licensees.

TABLE 1 - TOTAL CONTACTS RECORDED

APRIL - JUNE 2017	93
JULY - SEPTEMBER 2017	71
OCTOBER - DECEMBER 2017	102
JANUARY - MARCH 2018	107
TOTAL	373

Table 2 provides further details on the nature of contacts with the public.

TABLE 2: BREAKDOWN OF CONTACTS

	Apr-Jun 2017	Jul-Sept 2017	Oct-Dec 2017	Jan-Mar 2018	Total
Complaints Received and Investigated	3	4	5	11	23
Broadcast & STV Licence Application process	5	5	4	-	14
Poor technical services-Subscriber Television	29	18	21	17	85
Poor technical service-Broadcast Television	2	6	5	-	13
Poor Customer Service - Subscriber Television	6	-	-	-	6
Subscriber Television Billing procedure	-	-	9	6	15
Frequency interference	-	-	4	-	4
Copyright Issues	11	2	-	-	13
Fluctuations in volume of advertisements	-	-	-	4	4
Other operational issues (with the exception of those indicated above)	37	36	54	69	196
TOTAL	93	71	102	107	373

Complaints Received

Section 16 (f) of The Broadcasting and Radio Re-Diffusion Act requires the Commission to "receive and investigate complaints in relation to any matter under the Act".

During the period under review, the Commission received twenty-three (23) complaints. This was a decrease of twenty-one (21%) when compared to the previous period. Table 3 is a breakdown of the complaints on a quarterly basis.

TABLE 3 - QUARTERLY BREAKDOWN OF COMPLAINTS RECEIVED

APRIL - JUNE 2017	3
JULY - SEPTEMBER 2017	4
OCTOBER - DECEMBER 2017	5
JANUARY - MARCH 2018	11
TOTAL	23

TABLE 4: COMPLAINTS RECEIVED APRIL 2017- MARCH 2018

	Apr-Jun 2017	Jul-Sep 2017	Oct-Dec 2017	Jan-Mar 2018	TOTAL	(%)
Subscriber Television						
Technical					0	0%
Customer Service	0	0	0	0	0	0%
Content Standards	0	0	0	1	1	4%
Copyright	0	0	0	0	0	0%
Broadcast Television						
Technical	0	0	0	0	0	0%
Content Standard	2	0	2	1	5	22%
Copyright	0	0	0	0	0	0%
Broadcast Radio						5 /6
Content Standards	1	4	3	9	17	74%
Copyright	0	0	0	0	0	0%
Total	3	4	5	11	23	100%
Percentage (%)	13%	17%	22%	48%		100%

Complaints Investigated

The Commission investigated seventy- two (72) complaints. Twenty-three (23) of those arose during the period under review and forty-nine (49) were carried over from the previous year. The total number of complaints investigated was a forty seven percent (47%) increase over the previous period.

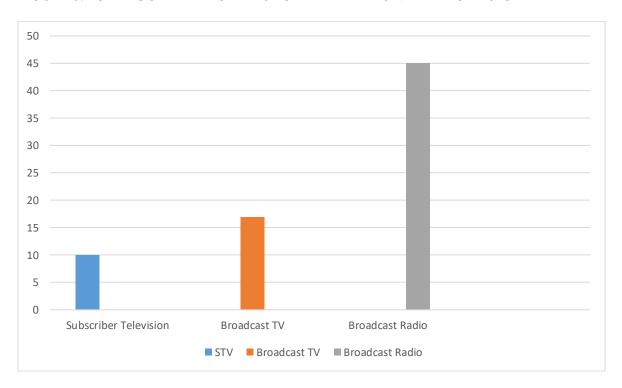
Table 5 represents a breakdown of the complaints investigated on a quarterly basis.

TABLE 5: COMPLAINTS INVESTIGATED FOR THE PERIOD APRIL 2017-MARCH 2018

APRIL - JUNE 2017	6
JULY - SEPTEMBER 2017	9
OCTOBER - DECEMBER 2017	7
JANUARY - MARCH 2018	50
TOTAL	72

Figure 6 provides a breakdown of all complaints investigated, including those brought forward from the previous period.

FIGURE 6: TOTAL COMPLAINTS INVESTIGATED APRIL 2017 - MARCH 2018



	Complaints brought forward from 2016-17	Complaints Received April 2017-March 2018	TOTAL
STV	9	1	10
TV	12	5	17
RADIO	28	17	45
TOTAL	49	23	72

Complaints Resolution

Sixty-two (62) complaints were resolved during the period under review.

Table 6 shows the categories of complaints resolved while Table 7 details the grounds on which the Commission closed its investigations.

TABLE 6: COMPLAINTS RESOLVED APRIL 2017 - MARCH 2018 (BY SERVICE)

	NO. OF INVESTIGATED COMPLAINTS RESOLVED (INCLUDING THOSE BROUGHT FORWARD)
Subscriber Television Broadcast Television Broadcast Radio	10 17 35
Total	62

TABLE 7: COMPLAINTS RESOLVED FOR APRIL 2017 - MARCH 2018 (BY METHOD)

CATEGORY	Apr- Jun 2017	Jul- Sept 2017	Oct- Dec 2017	Jan- Mar 2018	TOTAL
Closed – complied with required remedial action for breach of licence Subscriber Television Broadcast Television Broadcast Radio	- 3 7	- 3 -	- - 1	- - 1	6 9
Closed – No evidence of breach					
Subscriber Television Broadcast Television Broadcast Radio	- - 2	- - -	- - 1	- - 4	- - 7
Closed – No Sanctions Applied Subscriber Television Broadcast Television Broadcast Radio	- 2 2	2		10 7 17	10 9 21
Total	16	5	2	39	62

TECHNICAL COMPLIANCE

Technical inspection was conducted on the systems and operations of twenty (20) STV licensees. Table 11 provides a breakdown on the licensees inspected as well as the summarized results of findings from the inspections and the actions taken by the Commission to ensure that the areas of non-compliance detected during the inspections were remedied.

TABLE 8: COMPLIANCE STATUS OF STV LICENSEES INSPECTED DURING APRIL 1, 2017 - MARCH 31, 2018

	Licensees Inspected	Breach Detected	Status
1.	Combined Communications Limited	15(a) 15(b) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
2.	Total Cable Limited	17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
3.	ProCable Network Limited	15(a) 17(4)(b) 17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
4.	Rural Cable Company Limited	15(b) 17(4)(d) 17(4)(e) Breach of licence [2]	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
5.	McKoy's Cable Television Company Limited	17(1)(h) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance. However, due to his failure in addressing them, he was issued with a Notice of Breach on January 25, 2018.
6.	Santastic Cable Systems Limited	17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.

	Licensees Inspected	Breach Detected	Status
7.	Direct Cable Systems Limited	15(b) 17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
8.	Horizon Entertainment & Communication Company Limited	17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
9.	Somane Pesole Communications Limited	15(a)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
10.	Wilson Enterprises Limited / Satcom Cable Television Network	17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
11.	Inntech Communications Limited	15(a) 17(4)(e)	Notice of Breach issued-May 12, 2017
12.	Cabletron Network Systems Limited	15(a) 17(4)(e) 17(4)(d) 17(1)(h)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
13.	CTL Limited	16(1) 17(4)(e) 17(4)(d)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.

	Licensees Inspected	Breach Detected	Status
14.	Cornwall Communications Limited	15(a) 15(b)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
15.	Odyssey Cable Vision Limited	17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
16.	Modern Rebroadcasting company Limited	15(b)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
17.	Marimaxx Communications Limited	17(4)(b) 17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
18.	Communicable Limited	17(4)(d) 17(4)(e)	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.
19.	Venus Cable Services Limited	16(1) 17(1)(b) 17(1)(h) 17(4)(d) 17(4))e) 24(2) 24(4) Breach of licence [1]	Notice of Breach issued – November 27, 2017 & Follow up Breach Letter – March 8, 2018
20.	Network Cable Services Limited (Oliver Electronics Engineering Limited)	17(1)(b) 17(4)(d) 17(4))e) Breach of licence [1]	The licensee was contacted to have the breaches addressed within an agreed time line to achieve compliance.

Notes:

None of the licensees were fully compliant with the Regulation.

Licensees highlighted in yellow were given an opportunity to address the breaches detected prior to being issued with a notice of breach letter as they were deemed to have passed the inspection based on the assessment criteria used.

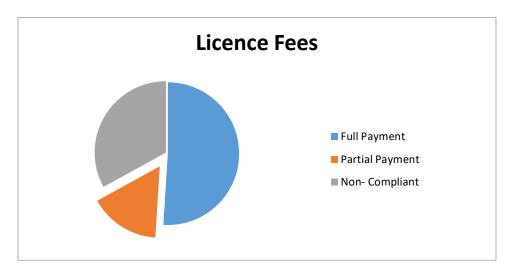
Breach of Licence [1] means the system is not addressable

Breach of Licence [2] means service is not being provided to a licensed zone(s)

FINANCIAL COMPLIANCE

STV operators are required to pay an annual licence fee of five percent (5%) of their gross subscription income. Aggregate payment performance is illustrated in Figure 5.

Figure 7



Full Payment - 51%
Partial Payment - 16%
Non- Compliant - 33%

TABLE 9- STV LICENSEES FINANCIAL COMPLIANCE FOR QUARTER ENDED MARCH 31, 2018

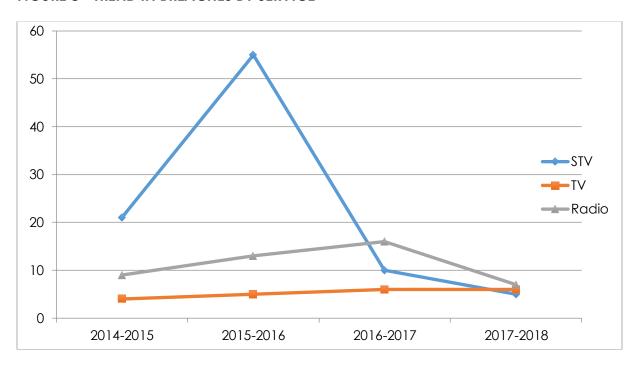
				OF AU		OR	LICENCE FEES		
LICENSEES		2013	2014	2015	2016	2017	Paid in Full	Partial Payment	Non- Compliant
1	Advance Cable Systems Ltd.	n/a	n/a	no	no	no	✓		
2	Astra Technology Ltd.	yes	yes	no	no	no	✓		
3	Cable One Jamaica Ltd. yes	yes	yes	yes	yes	yes	✓		
4	Cabletron Network Systems Ltd.	yes	yes	no	no	no		✓	
5	Central Clarendon Cable Ltd.	n/a	n/a	no	no	no		✓	
6	Central Communication Services Ltd.	yes	yes	no	no	no	✓		
7	Columbus Communications - FLOW	yes	yes	yes	no	no	✓		
8	Combined Communications Ltd.	yes	yes	no	no	no		✓	
9	Communicable Ltd.	no	no	no	no	no			✓
10	Cornwall Communications Ltd.	yes	no	no	no	no		✓	
11	CTL Limited	yes	yes	no	no	no	√		
12	Digicel Jamaica (formerly Telstar Cable Ltd)	yes	no	no	yes	no	√		
13	Digital Interactive Systems Limited	n/a	n/a	n/a	n/a	no			✓
14	Direct Cable Systems Ltd.	yes	no	no	no	no			✓
15	First Choice Cable	yes	no	no	no	no			✓
16	Gemini Cable Network (formerly Silly Video Cable Network Ltd)	yes	yes	yes	yes	no	✓		
17	General Satellite Network Company	yes	yes	yes	no	no			✓
18	Guthrie's Communications Ltd	yes	no	no	no	no			✓
19	Horizon Entertainment & Communication	n/a	n/a	no	yes	no	√		
20	Inntech Communications Ltd.	yes	yes	yes	yes	no	✓		
21	Jamaica Cablevision Ltd.	yes	no	no	no	no	√		
22	Krisara Cable Co. Ltd.	n/a	n/a	n/a	n/a	no	√		
23	Linscom Network Limited	yes	yes	no	yes	no	√		
24	Logic One Limited	yes	yes	yes	no	no	√		
25	Marimaxx Communications Ltd.	no	no	no	no	no		✓	

			NCIAL:	OF AU	LICENCE FEES				
LICENS	SEES	2013	2014	2015	2016	2017	Paid in Full	Partial Payment	Non- Compliant
26	Mars Cable Vision Ltd.	yes	yes	yes	yes	no	✓		
27	McKoy Cable Television Co. Ltd.	yes	yes	no	no	no			✓
28	Mikes Electronics & Cable Network Ltd.	no	no	no	no	no			✓
29	Modern Re-Broadcasting Co. Ltd.	yes	yes	no	no	no	✓		
30	Nems Electrical & Satellite Ltd.	n/a	n/a	n/a	no	no			✓
31	Network Cable Service	n/a	no	no	yes	no	✓		
32	Odyssey Cable Vision Limited	yes	yes	yes	yes	no	√		
33	Procables Network Limited	n/a	n/a	no	no	no	√		
34	QES 46 Limited	yes	no	no	no	no	√		
35	Quality Cable Service	no	no	no	no	no			✓
36	Rural Cable Company Limited	n/a	n/a	no	no	no		✓	
37	Santastic Cable Systems Ltd.	yes	yes	yes	yes	no	✓		
38	Somane Pesole Communications Ltd.	n/a	n/a	no	no	no	✓		
39	Starcom Cablevision Ltd.	yes	no	no	no	no			✓
40	Stars Cable Company Ltd.	yes	no	no	no	no	✓		
41	St. Thomas Cable Network Limited	yes	no	no	no	no		✓	
42	Summit Satellite Systems Limited	yes	no	no	no	no			✓
43	Total Cable	yes	no	no	no	no			✓
44	Tru Star Cable Television Network	yes	yes	no	no	no			✓
45	Unique Vision Cable Co. Ltd.	no	no	no	no	no	✓		
46	Venus Cable Services	no	no	no	no	no			✓
47	Vere Cable Network Limited	n/a	n/a	no	no	no			✓
48	Westar Communications Limited	no	no	no	no	no	√		
49	Wilson Enterprises Limited	yes	no	no	no	no		✓	

NOTICES OF BREACH

During the period under review, eighteen (18) Notices of Breach were issued to licensees. Thirteen (13) notices arose from contraventions of content standards, five (5) for failure to meet technical standards.

FIGURE 8 - TREND IN BREACHES BY SERVICE



	14-15	15-16	16-17	17-18
STV	21	55	10	5
TV	4	5	6	6
RADIO	9	13	16	7

BREACHES BY BROADCAST RADIO LICENSEES

1. NATIONWIDE NEWS NETWORK (NATIONWIDE RADIO)

DATE OF NOTIFICATION: June 12, 2017 **COMPLAINT NUMBER:** 2017052400

NATURE OF COMPLAINT:

NATURE OF BREACH:

REMEDIAL ACTION:

Transmission of songs with graphic sexual lyrics

Breach of the Children's Code for Programming

Commission accepted the voluntary remedial action

of issuing apologies, taken by licensee. Licensee also

directed to review operational protocols and training of studio/on-air staff and submit a report to

the Commission.

2. NATIONWIDE NEWS NETWORK (NATIONWIDE RADIO)

DATE OF NOTIFICATION: June 12, 2017 **COMPLAINT NUMBER:** 2017032701

NATURE OF COMPLAINT: Transmission of inappropriate content

NATURE OF BREACH:Breach of the scheduling requirements of the

Children's Code for Programming.

REMEDIAL ACTION: Licensee was reminded of the provisions of the Code

and the importance of reviewing lyrics of songs before transmission. No further action was taken.

3. WESTERN BROADCASTING SERVICES LIMITED (HOT 102 FM)

DATE OF NOTIFICATION: June 12, 2017 **COMPLAINT NUMBER:** 2017011300

NATURE OF COMPLAINT:Transmission of song with violent & sexually graphic

lyrics.

NATURE OF BREACH:

Breach of the Television and Sound Broadcasting

Regulations and the Children's Code for

Programming

REMEDIAL ACTION: Commission accepted the voluntary remedial action

of issuing apologies, taken by licensee.

4. S & B COMMUNICATIONS LIMITED (FYAH 105 FM)

DATE OF NOTIFICATION: October 11, 2017 **COMPLAINT NUMBER:** 2017071300

NATURE OF COMPLAINT: Airing of song with inappropriate language

NATURE OF BREACH:Breach of the Code

REMEDIAL ACTION: Licensee directed to issue apology, Licensee

complied

5. ST. BESS RADIO FM COMPANY LIMITED (BESS 100 FM)

DATE OF NOTIFICATION: December 11, 2017

COMPLAINT NUMBER: 2017102400

NATURE OF COMPLAINT: Airing of song with profane language

NATURE OF BREACH:Breach of the Code

REMEDIAL ACTION: Licensee directed to issue apology

6. KOMMERCIAL SUITES LIMITED (MEGA JAMZ 98 FM)

DATE OF NOTIFICATION: February 2, 2018 **COMPLAINT NUMBER:** 2017120700

NATURE OF COMPLAINT: Transmission of excessive language in song

NATURE OF BREACH:

Breach of the Television and Sound Broadcasting

Regulations and the Code

REMEDIAL ACTION: Licensee directed to transmit apology

7. CORNWALL BROADCASTING COMPANY LIMITED (MELLO FM)

DATE OF NOTIFICATION: March 7, 2018 **COMPLAINT NUMBER:** 2018012600

NATURE OF COMPLAINT: Transmission of false or misleading information

NATURE OF BREACH:Breach of the TSBR

REMEDIAL ACTION: Licensee directed to transmit apology

BREACHES BY BROADCAST TELEVISION LICENSEES

1. CVM TELEVISION LIMITED (CVM TV)

DATE OF NOTIFICATION: June 12, 2017 COMPLAINT NUMBER: 2017022700

NATURE OF COMPLAINT: Transmission of song promoting the sale and

trafficking in illegal drugs.

NATURE OF BREACH:Breach of the TSBR

REMEDIAL ACTION: Licensee directed to transmit apology

2. CVM TELEVISION LIMITED (CVM TV)

DATE OF NOTIFICATION: June 12, 2017 COMPLAINT NUMBER: 2016110800

NATURE OF COMPLAINT:Transmission of a profanity during live coverage of a

football match.

NATURE OF BREACH:Breach of the TSBR and the Code. Content rated NFT

- Not Fit For Transmission

REMEDIAL ACTION: Commission accepted the voluntary remedial action

of issuing apologies, taken by licensee and refrained

from applying any further sanction.

3. CVM TELEVISION LIMITED (CVM TV)

DATE OF NOTIFICATION: July 5, 2017 **COMPLAINT NUMBER:** 2017052900

NATURE OF COMPLAINT: Transmission of inappropriate content

NATURE OF BREACH:Breach of the scheduling requirement of the Code

REMEDIAL ACTION: Licensee directed to transmit apology

4. CVM TELEVISION LIMITED (CVM TV)

DATE OF NOTIFICATION: February 2, 2018 **COMPLAINT NUMBER:** 2017110100

NATURE OF COMPLAINT: Transmission of indecent and profane matter

NATURE OF BREACH:

REMEDIAL ACTION:

Breach of the TSBR and the Code
Licensee directed to transmit apology

5. CVM TELEVISION LIMITED (CVM TV)

DATE OF NOTIFICATION: March 9, 2018

NATURE OF BREACH: Breach of the Broadcasting and Radio Re-diffusion

Act for failure to comply with a Commission request

for information

REMEDIAL ACTION: Warning of possible suspension of licence for

continued non-compliance. Extension of date to

provide information

6. TELEVISION JAMAICA LIMITED (TVJ)

DATE OF NOTIFICATION:July 24, 2017COMPLAINT NUMBER:2017062200

NATURE OF COMPLAINT: Transmission of excessive language during a live

broadcast.

NATURE OF BREACH:

REMEDIAL ACTION:

Breach of the TSBR and the Code
Licensee directed to transmit apology

TECHNICAL BREACHES BY SUBSCRIBER TELEVISION LICENSEES

1. INNTECH COMMUNICATIONS LIMITED

DATE OF NOTIFICATION: May 12, 2017

NATURE OF BREACH: Failure to maintain technical standards

REMEDIAL ACTION: Licensee given deadline to address breaches

STATUS: Open

2. FIRST CHOICE CABLE COMPANY LIMITED

DATE OF NOTIFICATION: June 16, 2017

NATURE OF BREACH: Failure to maintain technical standards

REMEDIAL ACTION: Licensee given deadline to address breaches

STATUS: Open

3. NETWORK CABLE SERVICES LIMITED

DATE OF NOTIFICATION: June 16, 2017

NATURE OF BREACH: Failure to maintain technical standards

REMEDIAL ACTION: Licensee given deadline to address breaches

STATUS: Open

4. VENUS CABLE SERVICES LIMITED

DATE OF NOTIFICATION: June 16, 2017

NATURE OF BREACH: Failure to maintain technical standards

REMEDIAL ACTION: Licensee given deadline to address breaches

STATUS: Open

5. McKOYS CABLE LIMITED

DATE OF NOTIFICATION: January 23, 2018

NATURE OF BREACH: Failure to maintain technical standards

REMEDIAL ACTION: Licensee given deadline to address breaches

STATUS: Open

GOVERNANCE REPORT

COMMISSION AND SUB-COMMITTEES - MEMBERSHIP & ATTENDANCE

COMMISSION MEETING

	Mar. 27 2017	Apr. 23 2017	May 29 2017	June 26 2017	July 24 2017	Sept. 25 2017	Oct. 28 2017	Nov. 27 2017	Jan. 29 2018	Feb 26 2018	Mar. 26 2018		
NAME												#	%
Prof. Anthony Clayton - Chairman	Х	Х	Х	Х		Х	Х	Х	Х	Х	Х	10	90.9%
Dr. Elaine Wallace	Х		Х	Х	Х	х	Х	Х	Х		Х	8	72.7%
Ms. Nerine Small	Х	Х		Х	Х	Х	Х	Х		Х	Х	8	72.7%
Dr. William Lawrence	х	Х	Х	Х	х	Х	Х	Х	Х	х		10	90.9%
Mrs. Patricia Sinclair-McCalla	Х	Х	Х		X	Х	Х	Х		Х	Х	8	72.7%
Dr. Lloyd Waller		Х		Х	Х		Х		Х	Х	Х	6	54.5%
Mr. Aldrick McNab	х		х	Х	х		х	х	х	х		8	72.7%
Dr. Anna Kasafi Perkins	Х	Х		Х	Х		Х	Х	Х			7	63.6%
# in Attendance:	7	6	5	7	7	5	8	7	6	6	5		

SUB-COMMITTEES

The Sub-Committees were formed in April 2017 and had their first meetings in May 2017.

Policy and Strategy Committee

MEMBERS	11/05/17	19/6/2017	14/09/2017	18/01/2018	#	%
Prof. Anthony Clayton – Chairman	X	X	X	x	4	100.0%
Ms. Nerine Small - Commissioner	Х	X		×	3	75.0%
# in Attendance:	2	2	1	2		

Monitoring and Compliance Committee

MEMBERS/ EXTERNAL INVITEES	May 24 2017	Round- robin June 2017	Round- robin July 2017	Sept. 12 2017	Oct 19 2017	Nov 14 2017	Jan 16 2018	Feb. 13 2018	Mar. 13 2018	#	%
Dr. Anna Kasafi Perkins - Chair	X	x	х	x	Х	Х		Х	Х	8	88.9%
Mrs. Patricia Sinclair- McCalla - Commissioner		х		Х	Х	X	Х	Х	Х	7	77.8%
Dr. Sonjah Stanley- Niaah ⁷ – Co-opted Member	Х	Х	Х	Х		X	X		Х	7	77.8%
Ms. Cherena Forbes ⁸ – Co-opted Member	Х	х	Х	Х	Х	Х	Х	Х	Х	9	100.0%
Ms. Tafina Hines ⁹ – Youth Invitee (non-voting)						Х		Х	Х	3	33.3%
# in Attendance:	3	4	3	4	3	5	3	4	4		

65

Dr. Sonjah Niaah, Snr. Lecturer, Cultural Studies, U.W.I., Mona
 Ms. Cherena Forbes, Clinical Psychologist, Child Development Agency

⁹ Ms. Tafina Hines, Attorney-at-Law

Finance and Administration Committee

MEMBERS	May 19 2017	June 14 2017	July 13 2017	Sept. 15 2017	Oct. 19 2017	Nov. 9 2017	Jan. 18 2018	Mar. 15 2018	#	%
Dr. William Lawrence - Chairman	Х	x	х	х	Х	х	X	х	8	100.0%
Mr. Aldrick McNab - Commissioner	Х	Х	х		Х	х	Х	х	7	87.5%
Mr. Colin Maxwell ¹⁰ – Co-opted Member				х	X		X	х	4	50.0%
# in Attendance:	2	2	2	2	3	2	3	3		

Audit Committee

MEMBERS/ EXTERNAL INVITEES	July 14 2017	Nov. 8 2017	#	%
Dr. Lloyd Waller - Chairman	X	X	2	100.0%
Dr. Elaine Wallace - Commissioner		Х	1	50.0%
Mr. Allan Campbell ¹¹ – Co-opted Member	Х	Х	2	100.0%
Crichton Mullings and Associates - External Auditors	х		1	50.0%
The Practice – Internal Auditors		х	1	50.0%
# in Attendance:	3	4		

¹⁰ Mr. Colin Maxwell joined the Finance and Administration Committee in September 2017. He was the Territory Senior Partner at PricewaterhouseCoopers (PwC) Jamaica until his retirement in 2015.

¹¹ Mr. Allan Campbell is a Certified Chartered Accountant

Corporate Governance Committee

The Corporate Governance Committee consists of all 8 members of the Commission. The Committee's first meeting is scheduled for the beginning of the coming financial year when it will review corporate governance for the period.

AUDIT COMMITTEE REPORT

The Audit Committee is pleased to present its report for the financial year ended March 31, 2018.

Audit Committee Responsibility

The current Board of Commissioners was appointed in December 2016 and had its first meeting in January 2017. The Audit Committee was constituted on April 23, 2017 and had its first meeting on July 14, 2017.

The Audit Committee reports that it has adopted Terms of Reference that have been approved by the Board. The affairs of the committee are in compliance with the terms of reference and the committee has discharged all its responsibilities as contained therein.

The services of chartered accounting firm, The Practice was engaged for Internal Audit activities and CrichtonMullings and Associates was contracted to carry out the financial audit for the year ended March 31, 2018.

Audit Committee members and attendance

Quarterly meetings of the Committee were held as per the approved Terms of Reference and during the current year, two meetings were held on July 14, 2017 and November 8, 2017.

The Effectiveness of Internal Control

The system of internal control is effective as the various reports of the Internal Auditors, the matters of emphasis and the management letter of the external auditors have not reported any significant or material non-compliance with prescribed policies and procedures.

The Quality of the Current Year Internal Audit and Management

The Audit Committee is satisfied with the content and quality of quarterly reports prepared and issued by the Internal Auditor during the year under review.

Evaluation of Financial Statements

The Audit Committee has:

- ✓ reviewed and discussed with the Executive Director and where applicable, the Finance Officer, the audited financial statements to be included in the annual report;
- ✓ reviewed the management letter and management responses;
- ✓ reviewed changes in accounting policies and practices; and
- ✓ reviewed significant adjustments resulting from the audit.

The Audit Committee is of the opinion that the audited annual financial statements are satisfactory for inclusion in the annual report.

Dr. Lloyd Waller Chairman of the Audit Committee

BROADCASTING COMMISSION'S CORPORATE SOCIAL RESPONSIBILITY (CSR) STATEMENT

As a regulatory body, the Broadcasting Commission takes its responsibility to the environment, local communities, its employees and other stakeholders seriously. Responsibility and accountability are issues that are at the core of our visionary principles which guide and inspire us to always behave in an ethical, honest and fair manner. The Commission's Corporate Social Responsibility Programme places emphasis on the areas of education, community outreach and sustainability and other stakeholders. The philosophy for each area that is embedded throughout the Commission is noted below:

Employees – We will inspire, develop the best creative talent and treat all colleagues with dignity and respect, in an inclusive and fair working environment, while promoting equal opportunity for all.

Community Involvement – Our staff will actively give of their time and talent as we participate in charitable events, as well as engage citizens through programmes such as the citizen-based Media Monitors programme.

Footprint and Sustainability – We will actively reduce the Commission's carbon footprint, provide value for money and ensure that the Broadcasting Commission's practices are environmentally sustainable.

Public Education and Research – We will engage, encourage and develop public media literacy whilst proactively seeking to support our local community. The Commission will also seek to support research in the broadcasting and media landscape.

Media and Digital Literacy – We will promote public understanding of media and

CSR ACTIVITIES 2017-2018

In addition to the range of talent building opportunities and participation in events such as Sagicor Sigma Corporate Run, Commission staff were involved in activities such as national darts competitions and Powerful women and Perform for Charity. It is also worthy of note that the extensive work which the Commission has undertaken to facilitate Jamaica's transition to a digital economy and society is borne of corporate social responsibility as there is no direct statutory or policy mandate for it to so do.



NCMC National Youth Forum



World Consumer Rights Day Seminar & Mini-exposition



Sagicor Sigma Corporate Run

APPENDICES

APPENDIX A - ADVISORY GROUPS

During the reporting period, the Commission was assisted in its work by two teams of specialists in the technical and financial fields.

Technical

The Technical Advisory Group advised the Commission on the following:

- The level of applicants' compliance with technical Regulations and Guidelines set by the Broadcasting Commission.
- The results of comparative review of submissions based on all the factors required for the delivery of high quality transmission.
- All issues of a technical nature related to STV and broadcast services.

The Technical Advisory Group members for the period were:

Chairman

Mr. Wainsworth Anderson, M.Sc., Telecommunications, BSc. (Hons.); Dip. Mgt. Studies, Director of Electrical & Mechanical Engineering, National Works Agency.

Members

Mr. Leslie Facey, BSc. (Hons.), Dip. Electronics Engineering Technology, Dip. Technical Education, Lecturer in Engineering, University of Technology.

Mr. Henry Batson, M.Sc., Management Information System, B.Sc. (Hons.), Electronics and Telecommunications, Director of Spectrum Engineering Division, Spectrum Management Authority

Mr. Roy Humes, Telecommunications Consultant and Former Director of Spectrum Engineering Division, Spectrum Management Authority

Mr. Daniel Tulloch-Reid, MSc., Business Computer Information Systems, BSc. (Hons.), Computer Science & Electronics, Chairman, Institute of Electrical and Electronics Engineers - Jamaica Section

Financial

The services of the firm of management and financial consultants, **BDO Ltd**. were retained to assist and advise the Commission in the areas of:

- evaluation of business plans from applicants for licences for both subscriber television
 and broadcast services
- and to supply expertise in finance management that may be required periodically

APPENDIX B – SALARIES & EMOLUMENTS

DIRECTORS' COMPENSATION

Position of Director	Fees (\$)	Motor Vehicle Upkeep/Travelling or Value of Assigned Motor Vehicle (\$)	Honoraria (\$)	All Other Compensation including Non- Cash Benefits as applicable (\$)	Total (\$)
Chairman	300,000.00	0	0	0	300,000.00
Commissioner 1	240,000.00	0	0	0	240,000.00
Commissioner 2	240,000.00	0	0	0	240,000.00
Commissioner 3	240,000.00	0	0	0	240,000.00
Commissioner 4	240,000.00	0	0	0	240,000.00
Commissioner 5	240,000.00	0	0	0	240,000.00
Commissioner 6	240,000.00	0	0	0	240,000.00
Commissioner 7	240,000.00	0	0	0	240,000.00

SENIOR MANAGEMENT'S COMPENSATION

Position of Senior Executive	Salary (\$)	Gratuity or Performance Incentive (\$)	Travelling Allowance or Value of Assigned Motor Vehicle (\$)	Pension or Other Retirement Benefits (\$)	Other Allowances (\$)	Non- Cash Benefits (\$)	Total (\$)
Executive Director	7,391,287.17	657,003.00	1,341,624.00	-	-	-	9,389,914.17
Asst. Executive Director	6,869,200.78	328,687.00	1,341,624.00	-	-	-	8,539,511.78

APPENDIX C – PORTFOLIO RESPONSIBILITY

During the period under review, the Information portfolio was held by Senator the Hon. Ruel Reid, Minister of Education, Youth and Information.



Senator the Hon. Ruel Reid, CD

APPENDIX D: BROADCAST & STV LICENSEES

 TABLE 1
 LIST OF BROADCAST RADIO LICENSEES

	LICENSEE	Call Sign	Island wide Broadcaster	Limited Area Broadcaster
1.	Aeronautical Telecommunications Limited	KOOL 97-FM	Ø	
2.	Alliance Francaise De La Jamaique	RFI		Ø
3.	British Broadcasting Corporation	ВВС		
4.	Cornwall Broadcasting Company Limited	Mello FM		Ø
5.	Grove Broadcasting Company	IRIE-FM	\square	
6.	Limited	ZIP 103 FM		
7.	Independent Radio Company	POWER 106 FM	Ø	
8.	Limited	MUSIC 99 FM	Ø	
9.	Island Broadcasting Company Limited	KLAS Sports Radio	Ø	
10.	Kommercial Suites Limited	MEGA JAMZ-98 FM	Ø	
11.	Mothers in Crisis	Sun City Radio		Ø
12.	Mustard Seed Communities	ROOTS FM		☑
13.	National Religious Media Company Limited	LOVE-FM	Ø	
14.	Native Broadcasting Network Limited	Stylz FM		Ø
15.		FAME FM	Ø	
16.	RJR Communications Group	HITZ 92	\square	
17.		RJR 94 FM	Ø	
18.	Nationwide News Network (*)	NNN	Ø	
19.	Northern Caribbean University	NCU FM	\square	
20.		Fyah 105	Ø	
21.	S & B Communications	CREST FM	Ø	
22.	St. Bess Radio FM Company Ltd.	BESS FM		
23.	Tarrant Baptist Church	TBC RADIO		Ø
24.	Western Broadcasting Ltd	HOT 102 FM	Ø	
25.	Westmoreland Broadcasting Service Limited	VYBZ FM		

LICENSEE		Call Sign	Island wide Broadcaster	Limited Area Broadcaster
26.	Universal Media Company	NEWS TALK 93 FM	Ø	
27.	Yard Broadcasting Limited	LYNX FM		\square
28.	KC Gospel Broadcasting Limited	GOSPEL JA		✓

^(*) denotes licensee utilizing the FM frequencies which were reserved for PBCJ under a lease agreement.

TABLE 2 LIST OF BROADCAST TELEVISION LICENSEES

	TELEVISION BROADCAST LICENSEES			
	LICENSEE Call Sign Island wide Limited Area Broadcaster Broadcaster			
1.	CVM Television Limited	CVM TV	Ø	
Television Jamaica Limited		TVJ	Ø	
3.	National Religious Media Commission	LOVE TV	Ø	

TABLE 3: LIST OF SUBSCRIBER TELEVISION (CABLE) LICENSEES AND ZONES SERVED

ZONE	LICENSEE/OPERATOR
Kingston & St. Andrew	
Harbour View	Flow; CTL Limited
Central Down Town	Flow, DISL
Fletcher's Land	Flow, DISL
Allman Town	Flow, DISL
Campbell Town	Flow, DISL
East Down Town	Flow, DISL
Passmore Town	Flow, DISL
Franklin Town	Flow, DISL
Rollington Town	Flow, DISL
Bournemouth Gardens	Flow, DISL
Norman Gardens	Flow, DISL
D'Aguilar Town	Flow, DISL
August Town	Flow, DISL
Mona	Flow; Logic One Limited, DISL
Hope Tavern	Flow, DISL
Hope Pastures	Flow; Logic One Limited, DISL
Beverly Hills	Flow; Logic One Limited, DISL
Barbican	Flow, Telstar Cable Ltd.; Logic One Limited, DISL
Cherry Gardens	Flow; Telstar Cable Ltd, DISL
Grants Pen	Logic One Ltd.; Telstar Cable Ltd., DISL
Half-Way-Tree	Flow; Telstar Cable Ltd.; Logic One Limited, DISL Flow; Telstar Cable Ltd., DISL
Trafalgar Park New Kingston	Flow; Telstar Cable Ltd., DISL
Swallowfield	Flow, DISL
Vineyard Town	Flow, DISL
Cross Roads	Flow, DISL
Jones Town	Flow, DISL
Trench Town	Flow, DISL
Kencot	Flow, DISL
Whitfield Town	Flow, DISL
Greenwich Town	Flow, DISL
Harbour View	Digicel; CTL Ltd.; Flow, DISL
West Down Town	Digicel, Flow, DISL
Denham Town	Digicel, Flow, DISL
Central Down Town	Digicel; Flow, DISL
Fletcher's Land	Digicel; Flow, DISL
Allman Town	Digicel; Flow, DISL
Campbell Town	Digicel; Flow, DISL
East Down Town	Digicel; Flow, DISL
Passmore Town	Digicel; Flow; Marimaxx, DISL
Franklin Town	Digicel; Flow; Marimaxx, DISL

ZONE	LICENSEE/OPERATOR
Rollington Town	Digicel; Flow; Marimaxx, DISL
Bournemouth Gardens	Digicel; Flow; Marimaxx, DISL
Norman Gardens	Digicel; Flow; Marimaxx, DISL
D'Aguilar Town	Digicel; Flow; Marimaxx, DISL
August Town	Digicel; Flow, DISL
Mona	Digicel; Flow, Logic One, DISL
Hope Tavern	Digicel; Flow, DISL
Hope Pastures	Digicel; Flow, Logic One, DISL
Beverly Hills	Digicel; Flow., Logic One, DISL
Barbican	Digicel; Flow, Logic One, DISL
Cherry Gardens	Digicel; Flow; DISL
Grants Pen	Digicel; Flow, Logic One, DISL
Half-Way-Tree	Digicel; Flow, Logic One, DISL
Trafalgar Park	Digicel; Flow, DISL
New Kingston	Digicel; Flow, DISL
Swallowfield	Digicel; Flow; Marimaxx, DISL
Vineyard Town	Digicel; Flow; Marimaxx, DISL
Cross Roads	Digicel; Flow, DISL
Jones Town	Digicel; Flow, DISL
Trench Town	Digicel; Flow, DISL
Kencot	Digicel; Flow, DISL
Whitfield Town	Digicel; Flow, DISL
Greenwich Town	Digicel; Flow, DISL
Delacree Pen	Digicel; Flow, DISL
Boucher Park	Digicel; Flow, DISL
Richmond Park	Digicel; Flow, DISL
Eastwood Park Gardens	Digicel; Flow ; Logic One, DISL
Constant Spring Gardens	Digicel; Flow; Logic One, DISL
White Hall	Digicel; Flow; Logic One, DISL
Red Hills Gardens	Flow ; Logic One, DISL
Arlene Gardens	Digicel; Flow; Logic One Ltd., DISL
Meadowbrook	Digicel; Flow; Logic One Ltd.; DISL
Meadowbrook Estates	Digicel; Flow; Logic One Ltd, DISL
Maverly	Digicel; Flow.; Logic One Ltd., DISL
Balmagie	Digicel; Flow, DISL
Molynes Gardens	Digicel; Flow; Logic One, DISL
Waltham Gardens	Digicel; Flow; Logic One, DISL
Cockburn Gardens	Digicel; Flow, DISL

ZONE	LICENSEE/OPERATOR
Tower Hill	Digicel; Flow, DISL
Penwood	Digicel; Flow, DISL
Riverton City	Digicel; Flow, DISL
Washington Gardens	Digicel; Flow, Logic One, DISL
Patrick City	Digicel; Flow; Logic One, DISL
Duhaney Park	Digicel; Flow, Logic One, DISL
New Haven	Digicel; Flow, Logic One, DISL
Red Hills	Digicel; Flow ; Logic One, DISL
Rock Hall	Flow; Logic One, DISL
Essex Hall	Logic One; ProCables Network Limited; Rural Cable Company Limited, Flow, DISL
Lawrence Tavern	Logic One; ProCables Network Limited; Rural Cable Company Limited, Flow, DISL
Golden Spring	Flow; Logic One, DISL
Stony Hill	Digicel; Flow ; Logic One, DISL
Constant Spring	Digicel; Flow, Logic One, DISL
Gordon Town	Flow, DISL
Dallas	Flow; Quality Cable Services Limited, DISL
Seven Miles	Digicel; Flow, CTL, DISL
Bull Bay	Digicel; Flow, CTL, DISL
St. Thomas	
Cedar Valley	St. Thomas Cable Network, Summit Satellite Systems Limited, Flow, DISL
Yallahs	St. Thomas Cable Network, Summit Satellite Systems Limited, Flow, DISL
White Horses	Summit Satellite; St. Thomas Cable, Flow, DISL
Trinityville	St. Thomas Cable Network; First Choice Cable Services Limited, Flow, DISL
Bath	St. Thomas Cable Network, Flow, DISL
Seaforth	St. Thomas Cable Network, Summit Satellite Systems Limited, Flow, DISL
Morant Bay	Summit Satellite; St. Thomas Cable Network, Flow, DISL
Airy Castle	Summit Satellite; St. Thomas Cable Network, Flow, DISL
Port Morant	St. Thomas Cable Network, Flow, DISL
Duckenfield St. Thomas Cable Network, Flow, DISL	
Portland	
Manchioneal	St. Thomas Cable Network, Astra Technology, Flow, DISL
Priestman's River Wilson's Enterprises; Astra Technology, Flow, DISL	
Fellowship Wilson's Enterprises; Astra Technology, Flow, DISL	
Port Antonio East Wilson's Enterprises, Flow, DISL	
Port Antonio West	Wilson's Enterprises, Flow, DISL
	misori s Emorphises, now, Disc

ZONE	LICENSEE/OPERATOR	
Hope Bay	Wilson's Enterprises, Flow, DISL	
Orange Bay	Flow, DISL	
Buff Bay	Inntech Communication, Flow, DISL	
St. Mary		
Friendship Gap	ProCables Network Ltd, Flow, DISL	
Annotto Bay	Silly Video Cable Network, Flow, DISL	
Richmond	Flow, DISL	
Highgate East	Cable One Jamaica, Flow, DISL	
Port Maria	Flow, DMEL, DISL	
Highgate West	Cable One Jamaica, Flow, DISL	
Orange River	Flow, DISL	
Bonny Gate	Flow, DISL	
Mason Hall	Horizon Entertainment & Communication Company Limited, Flow, DISL	
Oracabessa	Flow, Horizon Entertainment & Communication Company Limited, DISL	
Retreat	Flow; Stars Cable Company, Horizon Entertainment & Communication Company Limited, DISL	
Guys Hill	Stars Cable Company, Flow, DISL	
St. Ann		
Moneague	Stars Cable Company, Flow, DISL	
Breadnut Hill	Flow; Stars Cable Company, DISL	
Ocho Rios	Flow; Stars Cable Company, DISL	
Bamboo	Flow ; Stars Cable Company, DISL	
St. Ann's Bay	Flow; Stars Cable Company, DISL	
Sturge Town	Flow, DISL	
Lower Buxton	Unique Vision Cable Co. Ltd., Flow, DISL	
Claremont	Stars Cable Company, Flow, DISL	
Harmony Vale	Unique Vision Cable Co. Ltd., Flow, DISL	
Alexandria	Odyssey Cable Vision, Flow, DISL	
Cave Valley	Unique Vision Cable Co. Ltd., Flow, DISL	
Watt Town	Unique Vision Cable Co. Ltd., Flow, DISL	
Brown's Town	Santastic Cable Systems, Flow, DISL	
Discovery Bay	Central Communication Services Limited, Flow, DISL	
Trelawny		
Duncans	Flow, Cornwall Communication, Westar Communication	

ZONE	LICENSEE/OPERATOR
Ulster Spring	Unique Vision Cable Co. Ltd., Flow, DISL
Wait-A-Bit	Unique Vision Cable Co. Ltd., Flow, DISL
Warsop	Unique Vision Cable Co. Ltd., Flow, DISL
Duanvale	Unique Vision Cable Co. Ltd., Flow, DISL
Falmouth	Cornwall Communications; Westar Communication, Flow, DISL
Wakefield	Flow, Unique Vision Cable Co. Ltd., Modern Rebroadcasting Company, DISL
St. James	
Barrett Town	Flow, Unique Vision Cable Co Ltd., Modern Rebroadcasting Co., DISL
Ironshore	Cornwall Communication; Flow, DISL
Flankers	Cornwall Communication; Flow, DISL
Mango Walk	Cornwall Communications; Flow, DISL
Rosemount	Cornwall Communications; Flow, DISL
Mount Salem	Cornwall Communications ; Flow, DISL
Catherine Mount	Cornwall Communications ; Flow, ISL
Porto Bello	Cornwall Communication; Flow, DISL
Pitfour Pen	Cornwall communication; Flow, DISL
Johns Hall	Flow, Unique Vision Cable Co. Ltd., Cornwall Communication, DISL
Somerton	Unique Vision Cable Co. Ltd; Modern Rebroadcasting Co., Flow, DISL
Garlands	Unique Vision Cable Co. Ltd; Flow, DISL
Cambridge	Cornwall Communication, Guthrie's Communications, Flow, DISL
Anchovy	Flow, Cornwall Communication, Guthrie's Communications, DISL
Reading	Cornwall Communications, Flow, DISL
Hanover	
Ramble	Guthrie's Communication, Flow, DISL
Hopewell	Cornwall Communication, Flow, QES 46 Ltd., DISL
Sandy Bay	Cornwall Communication, Flow, QES 46 Ltd., DISL
Lucea	Cornwall Communication, Flow, QES 46 Ltd., DISL
Davis Cove	Cornwall Communication, Flow, QES 46 Ltd., DISL
Dias	QES-46 Ltd, Flow, DISL
Green Island	Flow, Cornwall Communication, QES 46 Ltd., DISL
Westmoreland	
Negril	Cornwall Communication,QES-46 Ltd, Flow, DISL
Little London	QES-46 Ltd, Cabletron Network Systems, Flow, DISL
	QLO TO LIG, GABIOTIOTITIOTION OYSTOTIS, TIOW, DISE

ZONE	LICENSEE/OPERATOR
Sheffield	QES-46 Ltd, Flow, DISL
Locust Tree	Communicable, Flow, DISL
Grange Hill	Cabletron Network Systems ; Communicable, Flow, DISL
Frome	Cabletron Network Systems ; Communicable, Flow, DISL
Dunbar Corner	Cabletron Network Systems ; Cornwall Communication, Flow, DISL
Savanna-La-Mar	Cabletron Network Systems ; Cornwall Communications, Flow, DISL
Ferris Cross	Cornwall Communication, Guthrie's Communication, Flow, DISL
Petersfield	Cabletron Network Systems, Flow, DISL
Darliston	Cornwall Communication, Guthrie's Communication, Flow, DISL
Lambs River	Cornwall communication, Guthrie's Communication, Flow, DISL
Lenox Bigwoods	Guthrie's Communication, Flow, DISL
Whitehouse	Guthrie's Communication, Flow, DISL
St. Elizabeth	
Black River	Marimaxx Communications, Flow, DISL
New Market	Flow, DISL
Ginger Hill	Flow, DISL
Maggoty	Unique Vision Cable Co. Ltd., Flow, DISL
Lacovia	Unique Vision Cable Co. Ltd., Flow, DISL
Malvern	Flow , DISL
Mountainside	Flow, DISL
Southfield	Unique Vision Cable Ltd., McKoy's Cable Limited, Flow, DISL
Junction	McKoy's Cable Limited, Flow, DISL
Nain	Unique Vision Cable Co. Ltd, Flow, DISL
Peppers	Unique Vision Cable Co. Ltd., Flow, DISL
Santa Cruz	Unique Vision Cable Co. Ltd., Total Cable, Flow, DISL
Siloah	Unique Vision Cable Co. Ltd., Flow, DISL
Balaclava	Tru Star Cable Television, Unique Vision Cable Co. Ltd., Flow, DISL
Manchester	
Mile Gully	Unique Vision Cable Co. Ltd., Flow, DISL
Coleyville	Mars Cable Vision, Flow, DISL
Christiana	Mega International Co; Mars Cable Vision, Flow, DISL
Devon	Flow, DISL
Williamsfield	Flow, Mars Cable, DISL, Krisara Cable Co. Ltd.
Porus	Mars Cable, Flow, DISL
Old England	Flow, DISL
Mandeville East	Mega International Co.; Flow, Mars Cable, DISL

ZONE	LICENSEE/OPERATOR
Mandeville South	Mega International Co.; Flow, Mars Cable, DISL
Mandeville North	Mega International Co.; Flow, Mars Cable, DISL
Mandeville West	Mega International Co.; Flow, Mars Cable, DISL
Spur Tree	Flow, Mars Cable, DISL
Manchester	
Newport	Mars Cable, Somane Pesole Communications Limited, Flow, DISL
Cross Keys	Flow, DISL
Pratville	Flow, DISL
Clarendon	
Hayes Cornpiece	Flow, General Satellite Network, Vere Cable Company Limited, DISL
Race Course	Vere Cable Company Limited, Flow, DISL
Lionel Town	Vere Cable Company Limited, Flow, DISL
Rocky Point	Vere Cable Company Limited, Flow, DISL
Raymonds	Flow, Vere Cable Company Limited, DISL
Sandy Bay	Digicel; Flow, Combined Communications ; Advance Cable System Co. Limited, DISL
Palmer's Cross	Digicel; Flow; General Satellite Network, DISL
May Pen East	Digicel; Flow; General Satellite Network, DISL
May Pen North	Digicel; Flow, General Satellite Network, DISL
May Pen South	Digicel; Flow; General Satellite Network, DISL
Toll Gate	Flow, Mike's Electronics & Cable Network, DISL
May Pen West	Digicel; Flow, General Satellite Network, DISL
Rock River	Flow, DISL
Chapelton	Flow, DISL
Pennants	Flow, DISL
Mocho	Central Clarendon Cable Limited; Nems Electric and Satellite Limited, Flow, DISL
Nine Turn	Nems Electric and Satellite Limited, Flow, DISL, Krisara Cable Co. Ltd.
Frankfield	Nems Electric and Satellite Limited, Flow, DISL
Alston	Flow, DISL
Aenon Town	Flow, DISL
Mason River	Venus Cable Service, Flow, DISL
Kellits	Venus Cable Service, Flow, DISL
St. Catherine	
Lluidas Vale	Venus Cable Service, Flow, DISL

ZONE	LICENSEE/OPERATOR
Benbow	Flow, DISL
Riversdale North	Advance Cable System Co. Limited, Flow, DISL
Harkers Hall	Rural Cable Company Limited, ProCables Network, Flow, DISL
Sligoville	Flow, DISL
Riversdale South	Advance Cable System Co. Limited, Flow, DISL
Bogwalk	Linscom Network, Advance Cable System Co. Limited, Flow, DISL
Linstead	Linscom Network, Advance Cable System Co. Limited, Flow, DISL
Ewarton	Linscom Network, Advance Cable System Co. Limited, Flow, DISL
Spring Vale	Advance Cable System Co. Limited, Flow, DISL
Browns Hall	Direct Cable, Advance Cable System Co. Limited, Flow, DISL
Red Ground	Digicel; Flow, Direct Cable, Advance Cable System Co. Limited, DISL
Kitson Town	Digicel; Flow, Advance Cable System Co. Limited, DISL
Gutters	Digicel; Flow, Combined Communications, Advance Cable System Co. Limited, DISL
Old Harbour	Digicel; Flow, Combined Communications, Advance Cable System Co. Limited, DISL
Old Harbour Bay	Digicel; Flow, Combined Communications, Advance Cable System Co. Limited, DISL
Hellshire	Digicel; Flow; Starcom Cablevision, DISL
Bernard Lodge	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Horizon Park	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Willowdene	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Green Acres	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Winters Pen	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Eltham	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Ensom City	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Spanish Town Central	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Greendale	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Central Village	JACS Cable; Digicel; Flow; Jamaica Cablevision, DISL
Caymanas Park	Digicel; Flow; Network Cable Services Limited, DISL
Independence City	Digicel; Flow; Network Cable Services Limited, DISL
Passage Fort	Digicel; Flow; Network Cable Services Limited, DISL
Edgewater	Digicel; Flow; Network Cable Services Limited, DISL
Naggo Head	Digicel; Flow; Network Cable Services Limited, DISL
Braeton	Digicel; Flow; Starcom Cable Vision, DISL
Greater Portmore 1	Digicel; Flow; Starcom Cable Vision, DISL
Greater Portmore 2	Digicel; Flow; Starcom Cable Vision, DISL
Greater Portmore 3	Digicel; Flow; Starcom Cable Vision, DISL
Greater Portmore 4	Digicel; Flow; Starcom Cable Vision, DISL

ZONE	LICENSEE/OPERATOR		
Greater Portmore 5	Digicel; Flow; Starcom Cable Vision, DISL		
Greater Portmore 6	Digicel; Flow; Starcom Cable Vision, DISL		
Islandwide - FLOW			
Islandwide - DISL			

TABLE 4: STV OPERATORS & TYPES OF SYSTEMS CURRENTLY DEPLOYED

	DIGITAL ONLY	A MIX OF ANALOGUE / DIGITAL	ANALOGUE ONLY
1.	FLOW	Guthrie's Communications Limited **	Silly Video Cable Network Limited
2.	Logic One Limited	Cornwall Communications Limited **	First Choice Cable Services Limited
3.	CTL Limited	Astra Technology Limited **	Venus Cable Services Limited
4.	St. Thomas Cable Network Limited	Network Cable Services Limited **	Mega International Company Jamaica Limited
5.	Summit Satellite Systems Limited		Mike's Electronics & Cable Network Limited
6.	Inntech Communications Limited		Tru-Star Cable Television Network Limited
7.	General Satellite Systems Limited		Quality Cable Services Limited
8.	Cabletron Network Systems Limited		Vere Cable Network Company Limited
9.	JCV		Central Clarendon Cable Limited
10.	Westar Communications Limited		Nems Electric & Satellite Limited
11.	Communicable Limited		Central Communication Services Limited
12.	Linscom Network Limited		Krisara Cable Company Limited
13.	Odyssey Cable Vision Limited		
14.	Santastic Cable Systems Limited		
15.	Modern Rebroadcasting Company Limited		
16.	Direct Cable Systems Limited		
17.	Unique Vision Cable Company Limited		
18.	Somane Pesole Communications Limited		
19.	Horizon Entertainment & Communications Company Limited		
20.	Marimaxx Communications Limited		
21.	Wilson Enterprises Limited/Satcum Cable TV Network		

	DIGITAL ONLY	A MIX OF ANALOGUE / DIGITAL	ANALOGUE ONLY
22.	Advance Cable System		
	Company Limited		
23.	Rural Cable Company Limited		
24.	McKoy's Cable Television Company Limited		
25.	Mars Cable Vision Limited		
26.	ProCables Network Limited		
27.	Stars Cable Company Limited		
28.	Cable One Jamaica Limited		
29.	QES 46 Limited		
30.	Digital Interactive Services Limited		
31.	Combined Communications Limited		
32.	Total Cable Limited		
33.	Digicel Jamaica Limited		
34.	Starcom Cablevision Limited		
35.	JACS Cable Limited		
	TOTAL = 35	TOTAL =4	TOTAL = 12

Notes:

- 1. The licensees highlighted in blue are all operating analogue non-addressable systems.
- 2. The licensee highlighted in green is not currently in operation.
- 3. The licensee highlighted in grey received its licence during the reporting period but is yet to commence operation.
- 4. The licensees highlighted in yellow utilize an analogue addressable system.

(**) means that these licensees are operating both digital and analogue systems. However, the analogue systems are non-addressable.

APPENDIX E AUDITED FINANCIAL STATEMENTS (ATTACHMENT)

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Statement of Cash Flows	7
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Chartered Accountants
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

To the members of the Broadcasting Commission

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Broadcasting Commission (the "Commission"), set out on pages 4 to 22 which comprise the statement of financial position as at March 31, 2018, the statement of comprehensive income, the statement of changes in reserves, and the statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Commission as at March 31, 2018, and of its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards and the requirements of the Broadcasting and Radio Re-Diffusion (Amendment) Act 1986, the Public Bodies Management and Accountability Act, and the Financial Administration and Audit Act (the "Acts").

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements section of our report.* We are independent of the Commission in accordance with the International Ethics Standards Board for Accountants Code of Ethics for Professional Accountants (IESBA Code) and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with International Financial Reporting Standards and the Acts, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management intends to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

The Board of Commissioners is responsible for overseeing the Commission's financial reporting process.

Cont. /2

Independent Auditor's Report (cont'd)

To the members of the Broadcasting Commission

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due
 to fraud or error, design and perform audit procedures responsive to those risks, and obtain
 audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of
 not detecting a material misstatement resulting from fraud is higher than for one resulting from
 error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the
 override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commissions' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that presents a true and fair view.

Independent Auditor's Report (cont'd)

To the members of the Broadcasting Commission

We communicate with the Board of Commissioners regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on additional matters as required by the Acts

We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit. In our opinion, proper accounting records have been maintained, so far as appears from our examination of those records, and the financial statements, which are in agreement therewith, give the information required by the Acts, in the manner required.

Report on other Legal and Regulatory Requirements

As required by the Government of Jamaica Public Sector Procurement Procedures, we have examined and tested the procurement policies and procedures of the Commission. Also, as required by the Acts, we have obtained all the other explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

In our opinion, proper accounting records have been kept, so far as appears from our examination of those records, and the accompanying financial statements are in agreement therewith and give the information required by the Acts, in the manner so required.

Crichton Mullings & Associates
Chartered Accountants

Kingston Jamaica July 16, 2018

BROADCASTING COMMISSION STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2018

	Note	2018	2017
		<u>\$</u>	<u>\$</u>
ASSETS			
Non-current Assets Property and equipment	5	112 064 676	114 000 015
Property and equipment	5	113,864,676	114,889,815
Current Assets			
Licence fees and other receivables	6	97,866,903	97,305,699
Cash and cash equivalents	7	696,003,837	607,016,084
A three attracts to			
a vin fragulin		793,870,740	704,321,783
TOTAL ASSETS		907,735,416	819,211,598
S Commence			
RESERVE AND LIABILITIES	KORO B	33,741 (344,00) 34,4 (somethy extend may be as
Accumulated surplus		882,071,490	796,524,290

to triport		882,071,490	796,524,290
Current Liabilities			
Accounts and other payables	8	21,161,442	18,711,467
Contribution payable to the consolidated fund	9	4,502,484	3,975,841
		25,663,926	22,687,308
TOTAL RESERVE AND LIABILITIES		907,735,416	819,211,598

Chair man

Executive Director

BROADCASTING COMMISSION STATEMENT OF COMPREHENSIVE INCOME YEAR ENDED MARCH 31, 2018

	Note	2018 \$	2017 <u>\$</u>
Revenues	4	327,610,034	290,198,189
Administrative and general expenses	10	261,974,817	232,754,177
Operating surplus		65,635,217	57,444,012
Other operating income	11	34,233,994	36,692,061
		99,869,211	94,136,073
Finance and policy costs	12	9,819,527	14,619,253
Net surplus, being total comprehensive			
income for the year		90,049,684	79,516,820

BROADCASTING COMMISSION STATEMENT OF CHANGES IN RESERVES YEAR ENDED MARCH 31, 2018

	Accumulated Surplus <u>\$</u>
Balance at March 31, 2016	720,983,311
Net surplus, being total comprehensive income for the year	79,516,820
Contribution to the consolidated fund (see note 9)	(3,975,841)
Balance at March 31, 2017	796,524,290
Net surplus, being total comprehensive income for the year	90,049,684
Contribution to the consolidated fund (see note 9)	(4,502,484)
Balance at March 31, 2018	882,071,490

BROADCASTING COMMISSION STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2018

	2018 <u>\$</u>	2017 <u>\$</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net surplus	90,049,684	79,516,820
Adjustments for items not affecting cash resources: Depreciation Gain on disposal of property and equipment	5,003,773 (397,411)	6,462,031 (40,850)
	94,656,046	85,938,001
Increase in operating assets: Licence fees and other receivables	(561,204)	(22,432,404)
Increase / (decrease) in operating liabilities: Accounts and other payables Contribution paid to the consolidated fund	2,449,978 (3,975,841)	4,948,740 (6,713,551)
Net cash provided by operating activities CASH FLOWS FROM INVESTING ACTIVITIES	92,568,979	61,740,786
Acquisition of property and equipment	(3,987,426)	(107,055,145)
Deposit on building Proceeds from sale of property and equipment	- 406,200	96,502,740 40,850
Net cash used in investing activities	(3,581,226)	(10,511,555)
NET INCREASE IN CASH AND CASH EQUIVALENTS	88,987,753	51,229,231
CASH AND CASH EQUIVALENTS - Beginning of the year	607,016,084	555,786,853
CASH AND CASH EQUIVALENTS - End of the year	696,003,837	607,016,084
REPRESENTED BY: Cash and cash equivalents	696,003,837 696,003,837	607,016,084
	070,003,037	007,010,004

1. IDENTIFICATION

The Broadcasting Commission (the "Commission") was established under the Broadcasting and Radio Re-Diffusion (Amendment) Act of 1986, (the "Act").

The Commission is domiciled in Jamaica, with its registered office at 53 Knutsford Boulevard, Kingston 5.

The main function of the Commission is to monitor and regulate the electronic media, broadcast radio and television, as well as subscriber television through the balancing of the interests of consumers, the industries and the creative community in implementing public policy and law.

2. STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION

(a) Statement of Compliance

The Commission's financial statements have been prepared in accordance and comply with International Financial Reporting Standards (IFRS) and the relevant requirements of the Act.

The financial statements have been prepared under the historical cost basis and are expressed in Jamaican dollars, unless otherwise indicated.

The preparation of financial statements in conformity with IFRS and the Act requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses for the year then ended. Actual results could differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised, if the revision affects only that period, or in the period of revision and future periods, if the revision affects both current and future periods.

(b) Changes in accounting standards and interpretations:

i) Current year changes:

Certain new or amended International Financial Reporting Standards and Interpretations (IFRIC) became effective as of 1 January 2018.

The revisions, amendments and new standards and interpretations that became effective during the year but are not considered relevant to the Commission's operations are:

2. STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION (CONT'D)

- (b) Changes in accounting standards and interpretations:
 - i) Current year changes (cont'd):
 - *IFRS 2 'Share-based Payment'*, issued June 2016 Effective for periods commencing on or after 1 January 2018
 - IAS 40 'Investment Property Amendments', issued December 2016 Effective for periods commencing on or after 1 January 2018

Management anticipates that the adoption of the following new or revised International Financial Reporting Standards and Interpretations (IFRIC) could have a material impact on the Commission's financial statements:

• IFRS 4 'Insurance Contracts - Amendments', issued September 2016 Effective for periods commencing on or after 1 January 2018

IFRS 15 'Revenue from Contracts with Customers - Clarifications', issued

April 2016
 Effective for periods commencing on or after 1 January 2018

Additionally, in December 2017, the IASB issued "Improvements to IFRSs", as part of its annual improvements project, and a vehicle for making non-urgent but necessary amendments to various IFRSs. These amendments primarily become effective for annual periods beginning on or after 1 January 2018. Management has concluded that these amendments will not have a significant impact on the Commission's operations or financial position.

ii) Future changes

The Commission has identified the following revised or new International Financial Reporting Standards or Interpretations which have been issued but are not yet effective, and which have not been adopted early.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED MARCH 31, 2018

2. STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION (CONT'D)

(b) Changes in accounting standards and interpretations (cont'd):

Those that are not considered relevant to the Commission's operations are:

- IFRS 3 'Business Combinations Amendments', issued December 2017 Effective for periods commencing on or after 1 January 2019
- *IFRS 9 'Financial Instruments Amendments', issued October 2017* Effective for periods commencing on or after 1 January 2019
- *IFRS 11' Joint Arrangements Amendments', issued December 2017* Effective for periods commencing on or after 1 January 2019
- IFRS 16 'Leases Original issue', issued January 2016
 Effective for periods commencing on or after 1 January 2019
- IAS 12 'Income Taxes Amendments', issued December 2017 Effective for periods commencing on or after 1 January 2019
- IAS 23 'Borrowing Costs Amendments', issued December 2017 Effective for periods commencing on or after 1 January 2019
 - IAS 28 'Investments in Associates and Joint Ventures Amendments', issued
- October 2017
 Effective for periods commencing on or after 1 January 2019

Those which may be relevant to the Commission's operations are as follows:

• IAS 19 'Employee Benefits - Amendments', issued February 2018

Effective for periods commencing on or after 1 January

2. STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION (CONT'D)

(c) Use of estimates and judgements:

Management is to make judgements, estimates and assumptions that affect the application of policies and the reported amounts of, and disclosures related to, assets, liabilities, contingent assets and contingent liabilities at the reporting date and the income and expenses for the period then ended. Actual amounts could differ from these estimates.

The estimates and associated assumptions are based on historical experience and/or various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources.

(i) Critical judgements in applying the Commission's accounting policies:

Critical judgements used in applying the Commission's accounting policies that have a significant risk of material adjustment in the next financial year relate to the estimated useful lives and residual values of property, plant and equipment and pension and other post-employment benefits.

The residual values and the useful life of each asset is reviewed at each financial yearend, and, if expectations differ from previous estimates, the change is accounted for as a change in accounting estimate. The useful life of an asset is defined in terms of the asset's expected utility to the Commission.

SIGNIFICANT ACCOUNTING POLICIES

(a) Property and equipment

All property and equipment held for administrative purposes, are recorded at historical or deemed cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Cost includes expenditures that are directly attributable to the acquisition of the asset. The cost of replacing part of an item of property, plant and equipment is recognized in the carrying amount of the item if it is probable that the future economic benefits embodied in the part will flow to the Commission and its cost can be reliably measured.

The cost of day-to-day servicing of property, plant and equipment is recognized in the statement of comprehensive income as incurred.

Depreciation is calculated on the straight-line basis over the estimated useful lives of such assets

The rates of depreciation in use are:

Leasehold improvements	20%
Furniture, fixtures & equipment	10% -20%
Computer equipment	33 1/3 %
Motor vehicles	20%

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(b) Licence fees and other receivables

Licence fees and other receivables are stated at amortized cost.

(c) Accounts and other payables

Accounts and other payables are stated at amortized cost.

(d) Cash and cash equivalents

Cash comprises cash in hand and demand and call deposits with banks. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash, are subject to an insignificant risk of changes in value and are held for the purpose of meeting short-term cash commitments rather than for investment or other purposes.

(e) Related party identification

A party is related to the Commission if:

- (i) directly or indirectly the party:
 - controls, is controlled by, or is under common control with the Commission;
 - has an interest in the Commission that gives it significant influence over the Commission; or
 - has joint control over the Commission.
- (ii) the party is an associate of the Commission;
- (iii) the party is a joint venture in which the Commission is a venture;
- (iv) the party is a member of the key management personnel of the Commission;
- (v) the party is a close member of the family of an individual referred to in (i) or (iv) above;
- (vi) the party is an entity that is controlled, jointly controlled or significantly influenced by, or for which significant costing power in such entity resides with, directly or indirectly, any individual referred to in (iv) or (v) above.

A related party transaction is a transfer of resources, services or obligations between related parties, regardless of whether a price is charged.

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(f) Foreign currencies

The financial statements are presented in the currency of the primary economic environment in which the Commission operates (its functional currency), which is the Jamaican dollar.

In preparing the financial statements of the Commission, transactions in currencies other than the Commission's functional currency, the Jamaican dollar, are recorded at the rates of exchange prevailing on the dates of the transactions. At each reporting date, monetary items denominated in foreign currencies are retranslated at the rates prevailing on the statement of financial position date. Non-monetary items that are measured in terms of historical cost in a foreign currency are not retranslated.

Exchange differences arising on the settlement of monetary items and on the retranslation of monetary items, are included in the statement of comprehensive income for the period.

(g) Revenue recognition

IFRS 15 replaces the provisions of IAS 18 that relate to the recognition of revenue. The adoption of IFRS 15 from January 1, 2018 resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements. In accordance with the transitional provisions in IFRS 15 [C3(b)], comparative figures have not been restated.

Revenue is recognised as performance obligations are satisfied, that is, over time or at a point in time. Where a customer contract contains multiple performance obligations, the transaction price is allocated to each distinct performance obligation based on the relative stand-alone selling prices of the goods or services being provided to the customer.

Certain contracts with customers provide a right of return. Accumulated experience is used to estimate and provide for customer returns using the expected value method, and revenue is only recognised to the extent that it is highly probable that a significant reversal will not occur. A contract liability, representing amounts payable to customers, is recognised for expected returns.

The Commission has undertaken an assessment of each material revenue stream in accordance with the prescribed five-step model to determine the impact on the timing and measurement of revenue recognition. Based on this assessment no material impact is identified.

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(h) Leases

Leases are classified as finance lease whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Rentals payable under operating leases are charged to the statement of comprehensive income on a straight-line basis over the terms of the relevant lease.

(i) Provisions

Provisions are recognized when the Commission has a present legal or constructive obligation as a result of past events and it is probable that an outflow of resources will be required to settle the matter.

(j) Comparative information

Where necessary, comparative figures have been reclassified and or restated to conform to changes in the current year.

(k) Impairment

At each reporting date, the Commission reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Commission estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

When an impairment loss subsequently reverses, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognized for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognized as income immediately.

3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(l) Financial instruments

The Commission adopted IFRS 9 - Financial instruments effective January 1, 2018. IFRS 9 includes revised guidance on classification and measurement of financial assets and liabilities, including a new expected loss model for calculating impairment of financial assets. This standard replaces the 'incurred loss' which means that a loss event will no longer need to occur before an impairment allowance is recognised.

The Commission analysed its business model for managing financial assets and liabilities, the respective cash flow characteristics, and the contractual terms to these assets and applied the "expected credit loss" impairment model.

The adoption of the standard resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements. In accordance with the transition provisions in the standard, comparative figures have not been restated.

The fair values of the financial instruments are discussed in Note 15.

(m) Employee benefits

Employee benefits are all forms of consideration given by the Commission in exchange for service rendered by employees. These include current or short-term benefits such as salaries, bonuses, statutory contributions, vacation leave, non-monetary benefits such as medical care; post-employment benefits such as pensions; and other long-term employee benefits such as termination benefits.

Employee benefits that are earned as a result of past or current service are recognized in the following manner:

- Short-term employee benefits are recognized as a liability, net of payments made, and charged to expense. The expected cost of vacation leave that accumulates is recognized when the employee becomes entitled to the leave.
- Post-employment benefits are accounted for as described below.

Pension obligations

The Commission operates a defined contribution pension plan. The plan is funded by contributions from employees and employer. The employees contribute at a rate of 5% of pensionable salaries (with the option of contributing up to an additional 7.5%). The Board approved an increase in Commission's rate of contribution to the pension plan in November 2013 from 5% to 7.5 % of pensionable salaries for the year.

The cost of providing pension benefits is equivalent to the total contribution obligations for the year; and is charged to expense in that year.

4. REVENUES

Revenues represent fees earned from subscriber television and the operation of broadcast radio services as set out in the Broadcasting and Radio Diffusion (Amendment) Act, 1986.

5. PROPERTY AND EQUIPMENT

Furniture,						
		Leasehold	Fixtures and		Motor	
	Building	Improvement	Equipment	Computers	<u>Vehicles</u>	<u>Total</u>
At Cost/Valuation						
Beginning of year	103,994,003	3,730,685	19,043,482	16,546,234	10,580,150	153,894,554
Additions	-	-	1,679,962	2,307,464	-	3,987,426
Disposals			(176,234)	(1,699,337)	(635,000)	(2,510,571)
End of year	103,994,003	3,730,685	20,547,210	17,154,361	9,945,150	155,371,409
Accumulated Depreciation						
Beginning of year	-	3,730,685	13,570,740	15,024,712	6,678,602	39,004,739
Charge for year	-	=	2,095,864	1,607,393	1,300,516	5,003,773
Eliminated on disposal			(167,443)	(1,699,336)	(635,000)	(2,501,779)
End of year	<u>-</u>	3,730,685	15,499,161	14,932,769	7,344,118	41,506,733
Net Book Value						
End of year	103,994,003		5,048,049	2,221,592	2,601,032	113,864,676
End of prior year	103,994,003		5,472,742	1,521,522	3,901,548	114,889,815

6.	LICENCE FEES AND OTHER RECEIVABLES		
		2018	2017
		<u>\$</u>	<u>\$</u>
	Licence fees receivable	117,568,117	109,656,725
	Less: Provision for doubtful debts	(31,499,809)	(26,803,334)
		86,068,308	82,853,391
	Advances and staff receivable	8,951,535	11,300,555
	Interest receivable	2,029,146	1,911,060
	Deposits and prepayment	817,914	1,040,663
	Sundry receivable	-	200,030
	-	97,866,903	97,305,699
7.	CASH AND CASH EQUIVALENTS	2018	2017
		<u>\$</u>	<u>\$</u>
	Short term deposits	680,906,672	598,155,682
	Cash in bank	15,047,165	8,830,402
	Petty cash	50,000	30,000
	=	696,003,837	607,016,084
8.	ACCOUNTS AND OTHER PAYABLES		
		2018	2017
		<u>\$</u>	<u>\$</u>
	Accounts payable	8,821,875	4,642,137
	Accrued vacation leave	7,109,018	7,719,114
	Accrued expenses	2,662,845	2,249,573
	Deferred income	-	1,700,000
	GCT payable	2,489,087	2,400,643
	Other Payable	78,617	
	<u>=</u>	21,161,442	18,711,467

9. CONTRIBUTION PAYABLE TO THE CONSOLIDATED FUND

2018 2017 \$ \$

3,975,841

Provision for contribution to the consolidated fund 4,502,484

It is stipulated by the Public Bodies Management and Accountability (Amendment) Act 2011 and the accompanying Public Bodies (Financial Distribution) Regulations 2012, that a self-financing public body allocates a minimum of 5% of its audited after-tax net profit or surplus for the financial year for transfer to the consolidated fund through the Accountant General.

10. ADMINISTRATIVE AND GENERAL EXPENSES

	2018	2017
	<u>\$</u>	<u>\$</u>
Application evaluation costs	86,500	205,000
Audit fees	750,000	716,800
Commissioners' fees	1,980,000	800,000
General office expenses	488,632	449,265 *
Gifts and donations	238,948	399,660
Regional conference	2,437,569	100,000
Insurance	1,136,020	989,221
Janitorial expenses	65,100	61,200
Meetings, conference and seminars	5,072,049	2,240,395
Monitoring and enforcements	5,008,272	3,951,044
Motor vehicle expense	602,729	643,002
Other personnel costs (see note 13)	8,702,045	11,183,545
Employer's pension contribution (see note 13)	5,146,334	5,287,201
Postage and delivery	59,680	113,580
Printing and stationery	634,167	497,924
Professional and consultancy fees	7,977,997	3,113,530
Public relations and education	87,724,686	74,277,739 *
Refreshments	650,832	565,216
Remote data storage	-	47,581
Rental and maintenance of property	19,145,274	17,186,172
Repairs and maintenance	996,749	849,762
Salaries and wages (see note 13)	67,587,259	68,010,287
Security	3,513,644	3,397,899
Statutory contributions (see note 13)	3,044,930	3,102,455
Subscription and membership fees	1,089,236	1,468,671
Reference material	372,584	546,540
Training and staff welfare	12,813,262	8,620,909
Travel	1,135,482	1,615,529
Telephone and internet charges	3,959,268	4,100,280
General consumption taxes	19,555,569	18,213,766
	261,974,817	232,754,177
	261,974,817	232,754,177

^{* -} Reclassified

11. OTHER OPERATING INCOME		
	2018	2017
	<u>\$</u>	<u>\$</u>
Interest income	28,904,246	28,387,192
Foreign exchange (loss) / gain	(1,850,758)	3,525,235
Grant of licence fee:		
Grant of licence (limited zones)	5,413,028	3,132,395
Renewal of licence fee	820,000	385,000
Application fee	-	370,000
Penalty on licence fee	410,889	836,850
Other income	536,589	55,389
	34,233,994	36,692,061
12. FINANCE AND POLICY COSTS	_	
	2018	2017
	<u>\$</u>	\$
Bank charges	119,279	118,828
Provision for bad debt	4,696,475	8,038,394
Depreciation	5,003,773	6,462,031
	9,819,527	14,619,253
13. STAFF COSTS		
The number of employees at the end of the year was as follows:		
	2018	2017
Permanent	20	23
The aggregate payroll costs for these persons were as follows	•	
The aggregate payron costs for these persons were as follows	2018	2017
	<u>\$</u>	<u>\$</u>
	81,435,638	84,481,033
Salaries and other related costs Statutory payroll contributions	3,044,930	3,102,455
Successive purion contributions	84,480,568	87,583,488

The current year's staff cost and key management compensation includes a 5% increase in salaries and retroactive payments effective March 2018.

14. RELATED PARTIES

The Commission's statement of comprehensive income includes the following transactions, undertaken with related parties in the ordinary course of business:

	2018	2017
	<u>\$</u>	<u>\$</u>
Key management personnel compensation	17,929,426	15,866,684
	17,929,426	15,866,684

15. FINANCIAL INSTRUMENTS

(a) Fair value

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction. A market price, where an active market (such as a recognized stock exchange) exists, is the best evidence of the fair value of a financial instrument. Market prices are not available for some of the financial assets and liabilities of the Commission. Fair values in the financial statements have therefore been presented using various estimation techniques based on market conditions existing at reporting date.

Generally, considerable judgement is necessarily required in interpreting market data to develop estimates of fair value. Accordingly, the estimates presented in these financial statements are not necessarily indicative of the amounts that the Commission would realize in a current market exchange.

The amounts included in the financial statements for cash and bank deposits, receivable and payables, reflect the approximate fair values because of short-term maturity of these instruments.

(b) Financial risk management

The Commission has exposure to the following risks from its use of financial instruments:

- Credit risk
- Liquidity risk
- Market risk
- Cash flow risk

The Commission directors, together with senior management has overall responsibility for the establishment and oversight of the Commission's risk management framework.

The Commission's risk management policies are established to identify and analyse the risks faced by the Commission in order to set appropriate risk limits and controls, and to monitor risks and adherence to limits. Risk management policies and systems are reviewed regularly to reflect changes in market conditions and the Commission's activities.

15. FINANCIAL INSTRUMENTS (CONT'D)

(b) Financial risk management (cont'd):

(i) Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Commission's principal financial assets are investments held with various financial institutions, cash and bank deposits; and receivables and prepayments.

Cash and cash equivalents

The credit risk on cash and bank deposits is limited as they are held with financial institutions with high credit rating.

At reporting date, there were no significant concentrations of credit risk and the maximum exposure to credit risk is represented by the carrying amount of each financial asset as indicated below:

	2018	2017
	<u>\$</u>	<u>\$</u>
Short term deposits	680,906,672	598,155,682
Cash at bank	15,097,165	8,860,402

(ii) Liquidity risk

Liquidity risk is the risk that the Commission will not meet its financial obligations as they fall due. The Commission's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liability when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Commission. Management aims at maintaining sufficient cash and the availability of funding through an amount of committed facilities. The management maintains an adequate amount of its financial assets in liquid form to meet contractual obligations and other recurring payments.

The following are the contractual maturities of the non-derivative financial liabilities, including interest payments and excluding the impact of netting agreements:

	Carrying amount	Contractual cash flow	Less than 1 year
	\$	\$	\$
March 31, 2018: Accounts and other payables	21,161,442	21,161,442	21,161,442
March 31, 2017: Accounts and other payables	18,711,467	18,711,467	18,711,467

(iii) Market risk

Market risk is the risk that changes in market prices, such as interest rates will affect the Commission's income or the value of its holding of financial instruments. The objective of market is to manage and control market risk exposures within acceptable parameters, while optimising the return.

15. FINANCIAL INSTRUMENTS (CONT'D)

(b) Financial risk management (cont'd):

(iii) Market risk (cont'd)

Interest rate risk:

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates.

The Commission materially contracts financial liabilities at fixed interest rates for the duration of the term. When utilised, bank overdrafts are subject to fixed interest rates which may be varied by appropriate notice by the lender. At March 31, 2018 there were no financial liabilities subject to variable interest rate risk.

Interest-bearing financial assets comprises of bank deposits, which have been contracted at fixed interest rates for the duration of their terms.

Fair value sensitivity analysis for fixed rate instruments

The Commission does not hold any fixed rate financial assets that are subject to material changes in fair value through profit or loss. Therefore, a change in interest rates at the reporting dates would not affect profit or equity.